

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, NOVEMBER 13, 1961

The Board of Public Works met in the office of the Governor, Baltimore State Office Building, Baltimore, Maryland, on Monday, November 13, 1961.

There were present:

J. Millard Tawes, Governor  
Louis L. Goldstein, Comptroller  
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement  
Mr. Albert P. Backhaus, Director, Department of Public Improvements  
Mr. Russell H. McCain, Executive Assistant to the Governor.

MINUTES:

The Board approved the minutes of the meetings which were held on September 19, 1961, October 4, 1961 and October 26, 1961, copies of which have been forwarded to the individual members of the Board for their files.

CONSTRUCTION:

The Board was advised by Mr. Backhaus and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1957
General Construction Loan of 1954	General Construction Loan of 1958
General Construction Loan of 1955	General Construction Loan of 1959
General Construction Loan of 1956	General Construction Loan of 1960
General Construction Loan of 1961,	

that full regard was had to the provisions of the Acts of each of the following laws and the Amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954  
Chapter 45 of the Acts of 1954  
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958  
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958  
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961  
Chapter 66 of the Acts of 1958, and as amended in 1959  
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961  
Chapter 86 of the Acts of 1960, and as amended in 1961  
Chapter 885 of the Acts of 1961,

the significant section in point reads as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BALTIMORE METROPOLITAN AREA STUDY COMMISSION:

The Secretary presented to the Board a request from the Baltimore Metropolitan Area Study Commission, dated November 8, 1961, for permission to employ the following persons in the positions and for the salaries indicated:

Florence A. McGinley, secretary, contractual basis.	\$ 5,400.00
Stephen D. Moses, Executive Director, contractual basis.	14,000.00.

The Board approved the employment of these persons and their annual salaries.

BOARD OF PUBLIC WORKS:

The Secretary brought to the attention of the Board a check in the amount of \$5,000.00, received from the Organizing Committee for the XXth Congress-Permanent International Association of Navigation Congresses, and requested that this be credited to the budget of the Board of Public Works, 2-06.03.00.15-12.

At its meeting of September 19, 1961, the Board of Public Works authorized an additional appropriation in the amount of \$5,000.00 to the organization, from the General Emergency Fund. It has been found that the total expenses for the meeting were less than the funds available and the State is, hereby, refunded the full amount of the additional allocation of funds.

The Board approved the crediting of this check, Number 115, dated November 6, 1961.

BONDS:

1- The Secretary advised the Board of the payment of \$8,777.04 to cover expenses in connection with the issuance of Bonds of the State of Maryland, as set forth below:

810	General Public School Construction Loan of 1956	\$4,240.15
829	Sewage Treatment Plant Loan of 1957	736.53
837	Johns Hopkins University Loan of 1960	726.03
838	General Construction Loan of 1961	512.46
842	Maryland Port Authority First Loan of 1961	<u>2,561.87</u>
		<u>\$8,777.04</u>

with the individual payments having been made to:

Joseph S. Kaufman	\$ 49.85
O'Connor & McManus	732.35
Miles & Stockbridge	2,366.83
Semmes, Bowen & Semmes	2,358.50
Niles, Barton, Gans & Markell	722.35
Piper & Marbury	<u>2,547.16</u>
	<u>\$8,777.04</u>

2- The Board approved item M-18-A from the agenda of the Department of Public Improvements, relating to Bonds, quoted as follows:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Department of Forests and Parks:

Item 27, General Construction Loan of 1951	\$2,717.76
'Septic Tank and Tile Field, New Germay Recreation Area'	
Item 28, General Construction Loan of 1951	39.45
'Water Supply System, New Germany Recreation Area'	
Item 26, General Construction Loan of 1954	3.59
'Fort Tonoloway State Park: Picnic facilities'	
Item 27, General Construction Loan of 1954	1,010.16
'Fort Tonoloway State Park: Sanitary facilities'	
Item 31, General Construction Loan of 1954	489.63
'Savage River State Forest, New Germany Recreation Area, Camping facilities'	
Item 32, General Construction Loan of 1954	41.30
'Savage River State Forest, New Germany Recreation Area: Lavatories and Laundry Building and facilities'	
Item 33, General Construction Loan of 1954	593.82
'Seneca Creek State Park: Picnic facilities'	
Item 34, General Construction Loan of 1954	756.42
'Seneca Creek State Park: Sanitary facilities'	
Item 35, General Construction Loan of 1954	3,394.00
'Seneca Creek State Park: Parking areas, Clopper Recreation Area (West)'	
Item 36, General Construction Loan of 1954	151.68
'Washington Monument State Park: Loop Road and contiguous parking spaces'	
Item 24, General Construction Loan of 1955	3.23
'Elk Neck State Park: Water Supply System Extension'	
Item 32, General Construction Loan of 1956	3.64
'Elk Neck State Park: Development beach picnic area'	
Item 34, General Construction Loan of 1956	6.98
'Fort Tonoloway State Park: Picnic facilities'	
Item 46, General Construction Loan of 1956	76.25
'Seneca Creek State Park: Land Acquisition'	
Item 19, General Construction Loan of 1957	.26
'Cedarville State Forest: Water Supply'	
Item 22, General Construction Loan of 1957	10.32
'Deep Creek Lake State Park: Bathhouse and continued beach development'	
Item 30, General Construction Loan of 1957	3.75
'Gambrill State Park: Construction of Storage and Service Building'	

Springfield State Hospital:

Item 55, General Construction Loan of 1954	406.05
'Renovation and expansion of sanitary facilities'.	

BOYS' VILLAGE OF MARYLAND:

1- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Boys' Village of Maryland:

General Construction Loan of 1955 - Item 78	List 30	\$2,641.15
General Construction Loan of 1958 - Item 52	List 31	578.00
Item 53	List 34	697.00
General Construction Loan of 1960 - Item 79	List 33	189.20 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Boys' Village of Maryland, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 71 --		
United States Bronze Sign Co., Inc., for State's share of cost for plaque for the Admissions Cottage. (Item 20)		\$ 120.00
Woodburn Contractors, Inc., for Change Order #4 to contract approved 10-5-60 for construction of Admissions Cottage.(C-12)		172.80 .

BUREAU OF MINES:

The Secretary presented to the Board letters from Senator Bernard I. Gonder, of Garrett County and Mr. Frank T. Powers, Director of the Bureau of Mines, dated November 2 and November 3, 1961, respectively, in connection with correcting the mine acid pollution in the Youghiogheny River Basin at Crellin, Maryland.

On November 7, 1960, the Board allotted \$8,000.00 as the State's share toward the cost of this project. The use of this money, however, was contingent upon the appropriation by the State of West Virginia for their share of the cost of this project. To date the State of West Virginia has not appropriated funds for the project. However, because a school is being planned at Crellin, Senator Gonder and Mr. Powers requested the Board to release the State's \$8,000.00 so that the work may be started immediately to correct this problem. They feel reasonably sure that the State of West Virginia will follow immediately.

The Board deferred action on this request when the Governor stated he would like to get in touch with the Governor of West Virginia and ask him to include in his budget for the next year the funds necessary to support West Virginia's share of this project.

CENTRAL LAUNDRY:

The Board approved construction item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Central Laundry:

General Construction Loan of 1958 - Item 70	List 6	\$ 189.00
Item 71	List 5	4,719.34 .

CIVIL DEFENSE AGENCY:

1- The Board approved item I-10 from the agenda of the Department of Public Improvements, quoted as follows for the Civil Defense Agency:

"Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

<u>Civil Defense Agency:</u>		
Reproduction Specialties	\$2.40	Budget Program 07.04.00.07-12."

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Civil Defense Agency, with payment to be made from the funds indicated:

Tower Maintenance Co., Inc., for radio tower, with acceptance of Base Bid and Alternate #1 and recommendation that Alternates #2 and #3 be held for 30 days after start of work. (Item 6)	\$20,984.33
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\$10,492.33 - Budget Program 07.04.00.07-12
10,492.33 - Federal Funds 5-07.04.00.07-12.

COMMISSION ON PROBLEMS OF ILLEGITIMACY:

The Secretary brought to the attention of the Board a request from the Commission on Problems of Illegitimacy, dated October 9, 1961 for permission to pay \$3,353.62 to the Health and Welfare Council of Baltimore Area, Inc., for services and materials for

(cont.)

(Commission on Problems of Illegitimacy:)

for them from the Board of Public Work's Budget Program 06.03.00.14-12, covering the period March 31 thru June 20, 1961.

The Board approved the payment of this invoice, from the \$10,000.00 appropriated for the use of the Commission in the Board of Public Work's Budget, for \$3,353.62.

CROWNSVILLE STATE HOSPITAL:

1- For sometime the Board has been considering the relocation of the prison camp at Sandy Point State Park. The land recommended for the relocation of this camp was to the northeast section of land available at Crownsville State Hospital.

Mr. James W. Curran, Superintendent of Prisons, appeared before the Board and stated that he would recommend against the use of this site principally because of the high cost in making facilities available on this proposed site.

The Comptroller moved that the Board relocate the prison camp at the Maryland House of Correction. The Board approved the relocation of the Sandy Point State Park Prison Camp to the property now occupied by the Maryland House of Correction. Mr. Curran stated that he would, at a later date, ask for funds to house 400 prisoners at the new location.

2- The Secretary advised the Board of fire damage on November 2, 1961 in Ward 04 of the Meyer Building, Crownsville State Hospital, with damage to window screen.

3- The Secretary advised the Board of receipt of information of settlements agreed upon in connection with the following fire losses at Crownsville State Hospital:

July 10, 1961	Hugh Young Building, Linen Closet - Contents	\$ 370.91
July 11, 1961	Convalescent Cottage No. 12	No Claim
Aug. 22, 1961	Meyer Building, Ward 04, Boom 22E - Building	\$23.75
	Contents	1.25 25.00
Sept. 9, 1961	Medical-Surgical Building, Operating Room	No Claim
Sept. 12, 1961	Hugh Young Building, Ward 76 - Building	5.10.

4- The Secretary brought to the attention of the Board a request from the Department of Mental Hygiene, dated September 29, 1961, for permission to use \$1,970.00 from Item 6 of the Board of Public Works-Fire Losses State Property Fund toward the cost of extension of the electric services to the Pump House at Crownsville State Hospital.

The Board approved this request with the understanding that this will result in an additional water supply being available to the hospital and that these funds are not needed to specifically replace the farm building which was destroyed.

5- The Board approved construction items 4 and 20 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Crownsville State Hospital:

General Construction Loan of 1957 - Item 60	List 45	\$ 15.94
Board of Public Works - Fire Loss		
Account - Item 6	List 36	125.40
Item 6	List 38	208.99
Item 6	List 42	228.00 .

6- Mr. Backhaus discussed with the Board the matter of award of contract for Construction of Two Parking Areas at Crownsville State Hospital (agenda items 24-A and M-7-A). Of the three companies bidding for this work, Drummond & Co., Inc. submitted the low bid of \$9,285.00. However, following the opening of bids, the Department of Public Improvements received a letter from this company advising that re-examination of their estimate sheets for Base Bid "B" disclosed the fact that the cost of the bituminous concrete material for the surface course on both sites was omitted from their bid. The cost of this material delivered to the job is \$1,640.00, and the company requested that the cost of the materials for the bituminous concrete surface be added to their bid, making a total price of \$10,925.00. It was stated that if the request were not approved, the company would accept the contract and complete the work as specified.

The Board ruled that there should be no amendment to the original bid, and authorized award of contract in the amount of \$9,285.00 to Drummond & Co., Inc. for the Construction of Two Parking Areas. Payment is to be made from the General Construction Loan of 1960, Item 45.

(cont.)

(Crownsville State Hospital)

7- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Crownsville State Hospital, with payment to be made from the funds indicated:

Budget Program 10.03.03.03-08 --

To cancel award of contract approved October 4, 1961 to .

. Hill and Starkey Company to furnish and install 40 protection screens in the Hugh Young Building and "B" Building, because they are agents for the Chamberlin Company of America and all records will be in their name. (24-D) CREDIT \$5,128.00

To re-award contract to the Chamberlin Company of America to furnish and install 40 protection screens in the Hugh Young Building and "B" Building. (24-D) 5,128.00

John R. Maas, Inc., for construction of Patients' Recreation and Rehabilitation Area, with fee to Matz, Childs and Associates, Inc. (24-B) 30,203.00

\$ 6,698.16 - Item 60, General Construction Loan of 1957  
23,504.84 - Item 46, General Construction Loan of 1960.

Reliable Contracting Company, Inc., for road surfacing and parking areas. (24-C) Fee to Matz, Childs and Associates, Inc. 12,650.00

\$ 205.48 - Item 88, General Construction Loan of 1951  
1,534.00 - Item 92, General Construction Loan of 1951  
2,694.19 - Item 32, General Construction Loan of 1952 .  
1,600.00 - Item 60, General Construction Loan of 1957  
6,616.33 - Item 45, General Construction Loan of 1960.

General Construction Loan of 1959 - Item 39 --

Browner Z. Harding, for allocation for travel and incidental expenses for inspections of renovations to "C" Building. (M-7-B) 600.00

General Construction Loan of 1960 --

Item 42 - Charles J. Cirelli, Inc., for Change Order #2 to contract approved 4-5-61 for fire escapes, enclosures and other fire protection work, with fee to Turpin, Wachter and Associates. (C-15) 377.00

Item 44 - Reproduction Specialties, for blueprints in connection with planning and bidding. (I-10) 7.50

Item 45 - Matz, Childs and Associates, Inc., for engineering services in the preparation of working drawings for Construction of Two Parking Areas. (I-5-A) 1,415.44

Item 46 - Matz, Childs and Associates, Inc., for engineering work in the preparation of working drawings for first stage construction of drainage facilities, grading and slope stabilization. (I-5-B) 2,484.58 .

DEPARTMENT OF BUDGET AND PROCUREMENT:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Budget and Procurement, with payment to be made from the funds indicated:

Budget Program 06.06.00.61-61 --

Henry A. Knott Remodeling Company, Inc., for Change Order #1 to contract approved 8-15-61 for interior painting and alterations to the offices at 318 Light Street. (C-2-A) \$ 520.00

Wallace and Gale Company, for Change-Order #1 to contract approved 8-15-61 for reflashing parapet walls on the roof of 318 Light Street. (C-2-B) 65.00 .

DEPARTMENT OF CORRECTION:

For sometime the Board has been considering the relocation of the prison camp at Sandy Point State Park. The land recommended for the relocation of this camp was to the northeast section of land available at Crownsville State Hospital.

(cont.)

(Department of Forests and Parks)

6- Continued:-

M-8-D - "Reference is made to Item 17-A of this Department's agenda of August 19, 1957 by which an allocation of \$135.00 was made for Social Security from Item 24 of the General Construction Loan of 1957. Of this allocation there remains unused the sum of \$77.61, which shall be returned to the unallocated balance of the appropriation."

M-8-E - "Reference is made to Item M-8-H of this Department's agenda of December 15, 1960 whereby allocation was approved from Item 28 of the General Construction Loan of 1960 in the amount of \$150.00 for the services of Mr. Karl E. Pfeiffer and \$4.00 for Social Security payments. It is requested that these allocations be cancelled and the amounts be returned to the unallocated balance in the appropriation."

M-8-F - "Reference is made to allocation of \$500.00 as Item 20.4 of the General Construction Loan of 1959 for Surveyors, Appraisers, Realtors and Title Work for ELK NECK STATE PARK land acquisition, see Minutes of Board of Public Works' Meeting of November 9, 1959, page 397. It is requested that of that allocation the unused sum of \$250.00 be cancelled and be returned to the unallocated balance in Item 20 of the General Construction Loan of 1959."

M-8-G - "In connection with land acquisition at ELK NECK STATE PARK, approval is requested for the allocation of \$500.00 from Item 19 of the General Construction Loan of 1961, 'Elk Neck State Park: Land Acquisition' to be designated as Item 19.4, Surveyors, Appraisers, Realtors, and Title Work."

M-8-H - "Reference is made to Item M-10-A of this Department's agenda of May 15, 1961 whereby approval was authorized for allocation of \$1,000.00 from Item 15 of the General Construction Loan of 1951 'Acquisition of Turkey Point Lighthouse and adjacent land' to be designated as Item 15.4, Surveyors, Appraisers, Realtors and Title Work. Of this allocation there remains a balance of \$450.00 and it is requested that the allocation be reduced by that amount and that the \$450.00 shall be returned to the unallocated balance in Item 15 of the General Construction Loan of 1951."

M-17-A - "Approval is requested for an additional amount to be set up for Social Security from the unallocated balance of Item 45, General Construction Loan of 1956 as follows:

Item 45.3, Social Security - \$.40."

M-17-B - "Transfer the following unused balances to unallocated balance of Bond Issue:

ITEM	GCL	ALLOCATION	
26	1954	Item 26.3	\$ .22 Social Security
27	1954	Item 27.3	5.34 Social Security
31	1954	Item 31.2	481.63 Labor, material and contracts
		Item 31.3	8.00 Social Security
32	1954	Item 32.2	33.15 Labor, material and contracts
		Item 32.3	8.15 Social Security
24	1955	Item 24.3	.17 Social Security
25	1955	Item 25.3	16.00 Social Security
27	1951	Item 27.2	2,683.76 Labor and materials
		Item 27.3	34.00 Social Security
28	1951	Item 28.2	24.10 Labor and materials
		Item 28.3	15.35 Social Security
33	1954	Item 33.3	11.58 Social Security
34	1954	Item 34.3	21.87 Social Security
27	1956	Item 27.3	23.00 Social Security
34	1956	Item 34.3	3.92 Social Security
46	1956	Item 46-1A	76.25 Miscellaneous Items
19	1957	Item 19.2	.04 Salaries
		Item 19.3	.22 Social Security
22	1957	Item 22.3	6.04 Social Security
28	1957	Item 28.2	409.40 Payroll
		Item 28.3	31.15 Social Security
27	1959	Item 27.2	8.12 Payroll
		Item 27.3	.64 Social Security."

M-17-C - "Approval is requested for an additional amount to be set up from the unallocated balance of Item 22, General Construction Loan of 1959 as follows:

Item 22.2 - Payroll \$135.00  
Item 22.3 - Social Security 8.23."

(cont.)

## (Department of Forests and Parks)

## 6- Continued:-

M-18-A - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Department of Forests and Parks:

Item 27, General Construction Loan of 1951	\$2,717.76
'Septic Tank and Tile Field, New Germany Recreation Area'	
Item 28, General Construction Loan of 1951	39.45
'Water Supply System, New Germany Recreation Area'	
Item 26, General Construction Loan of 1954	3.59
'Fort Tonoloway State Park: Picnic facilities'	
Item 27, General Construction Loan of 1954	1,010.16
'Fort Tonoloway State Park: Sanitary facilities'	
Item 31, General Construction Loan of 1954	489.63
'Savage River State Forest, New Germany Recreation Area, Camping facilities'	
Item 32, General Construction Loan of 1954	41.30
'Savage River State Forest, New Germany Recreation Area: Lavatories and Laundry Building and facilities'	
Item 33, General Construction Loan of 1954	593.82
'Seneca Creek State Park: Picnic facilities'	
Item 34, General Construction Loan of 1954	756.42
'Seneca Creek State Park: Sanitary facilities'	
Item 35, General Construction Loan of 1954	3,394.00
'Seneca Creek State Park: Parking areas, Clopper Recreation Area (West)'	
Item 36, General Construction Loan of 1954	151.68
'Washington Monument State Park: Loop Road and contiguous parking spaces'	
Item 24, General Construction Loan of 1955	3.23
'Elk Neck State Park: Water Supply System Extension'	
Item 32, General Construction Loan of 1956	3.64
'Elk Neck State Park: Development beach picnic area'	
Item 34, General Construction Loan of 1956	6.98
'Fort Tonoloway State Park: Picnic facilities'	
Item 46, General Construction Loan of 1956	76.25
'Seneca Creek State Park: Land acquisition'	
Item 19, General Construction Loan of 1957	.26
'Cedarville State Forest: Water Supply'	
Item 22, General Construction Loan of 1957	10.32
'Deep Creek Lake State Park: Bathhouse and continued beach development'	
Item 30, General Construction Loan of 1957	3.75
'Gambrill State Park: Construction of Storage and Service Building'."	

M-18-B - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of completed project:

Department of Forests and Parks:

Item 27, General Construction Loan of 1959	\$ 21.07
'Rocks State Park: Development of picnic area, including water and sanitary facilities, site improvements, parking area (100) cars and 100 picnic sites'."	

7- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks with payment to be made from the funds indicated:

Emma B. Mackie, Widow, for purchase of 272 acres, more or less, for use in Elk Neck State Park. (P-2-F)	\$135,000.00
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\$ 1,343.00 - Item 15, General Construction Loan of 1951
250.00 - Item 20, General Construction Loan of 1959
62,712.18 - Item 28, General Construction Loan of 1960
70,694.82 - Item 19, General Construction Loan of 1961.

(cont.)

## (Department of Forests and Parks)

## 7- Continued:-

## Budget Program 09.04.00.02-08 --

Robert E. Marshall, for painting the Black Hill Ranger Station.  
(Item 27-B) \$ 360.00

Maryland Fence Mfg. Co., Inc., for installation of chain-link  
fences at Pleasant Hill Forest Fire Lookout Tower and the  
Hollofield Forest Fire Lookout Tower. (27-C) 748.00

## Budget Program 09.04.00.10-08 --

Ralph L. Hendrix, for installing oil burner and fuel oil tank  
and furnishing and installing duct work and registers for  
house owned by the Department of Forests and Parks at Box  
#637 Forge Road, White Marsh, Maryland. (27-A) 252.00

## General Construction Loan of 1952 - Item 3.2 --

Clerk of the Circuit Court for Washington County, for condem-  
nation costs and resurveying tract for Harpers Ferry National  
Monument. (Marmion tract) (I-6-J) 154.55

John L. Swain, for survey and appraisal of Kern Estate tract  
for Harpers Ferry National Monument. (I-6-J) 35.00

Herald-Mail Company, for newspaper notification on the Himes  
tract for Harpers Ferry National Monument. (I-6-K) 6.50

Harold H. Hoffman, Attorney, for settlement transaction on the  
Higgins estate for Harpers Ferry National Monument. (I-6-K) 82.00

## General Construction Loan of 1959 -

Item 19.5 - Harry I. Stegmaier, for searching title and recording  
deed for Lawson and Beatrice Duckwork property. (I-6-R) 67.50  
Dan's Mountain Recreation Area.

Item 24.4 - Leo W. Rader, Surveyor, for surveying work on Patapsco  
State Park. (I-6-O) 5,637.87

Eugene F. Raphael, Surveyor, for surveying work on  
Patapsco State Park. (I-6-O) 832.55

Item 24.5 - Bernard F. Goldberg, Attorney, for settlement trans-  
action for Herbert C. Taylor, et al, tract for  
Patapsco State Park. (I-6-L) 47.75

Clerk of the Circuit Court of Howard County, for  
condemnation costs for Charles C. Baker, et al,  
tract for Patapsco State Park. (I-6-M) 35.55

The Ellicott City Times, for Order of Publication  
in connection with condemnation proceedings for  
property of heirs of John O'Neal for Patapsco  
State Park. (I-6-N) 177.00

Norman J. Mullineaux, Sr., et al for 1.30 acres, more  
or less, and improvements, for the use of Patapsco  
State Park. On March 14, 1960 and on April 5, 1961,  
the Board declined to approve this purchase due to  
the high asking price and the life tenancy clause  
requested. The price has been reduced from the or-  
iginal \$10,750.00 to \$8,000.00 and the life tenancy  
is eliminated. (P-2-E) 8,000.00

## General Construction Loan of 1960 -

Item 23.4 - Reece King, for rental of drag line in connection with  
bridge construction at Cedarville State Forest. (33) 1,289.00  
(NOT TO EXCEED)

Item 32.5 - William S. James, Attorney, for settlement transactions  
for the Johnson and White tracts, for Gunpowder State  
Park. (I-6-A) 146.00

The Board authorized the Department of Public Improve-  
ments to initiate condemnation proceedings for the  
acquisition of 2.51 acres owned by David M. Cordray,  
Jr. and Wife, for the use of Gunpowder State Park, as  
Mr. Cordray has refused the State's offer of \$2,000.00 ---  
(Item P-2-D)

Item 37.5 - G. Merlin Snyder, Clerk of the Circuit Court, Washington  
County, for services in connection with property acqui-  
sition for South Mountain-Catoctin Watershed Conservation  
Area. (I-6-P) 60.50

(Cont.)



## (Department of Forests and Parks)

## 7- Continued:-

## General Construction Loan of 1960 - Item 37.5 --

W. Jerome Offutt, for bringing title to date, preparation of deed, title recording cost of Stottlemeyer property for South Mountain-Catoctin Watershed Conservation Area. (I-6-Q)	\$ 96.00
Samuel W. Barrick, for title examination and preparation of deed of Leatherman property for South Mountain-Catoctin Watershed Conservation Area. (I-6-Q)	75.00

## General Construction Loan of 1961 -

Item 22.4 - M. Jacqueline McCurdy, Attorney, for title and survey work for Gunpowder State Park. (I-6-I)	730.00
Van Reuth and Weidner, Surveyors, for title and survey work for Gunpowder State Park. (I-6-I)	1,397.43
E. F. Raphel, Surveyor, for title and survey work for Gunpowder State Park. (I-6-I)	1,573.11
Milton J. Dance Company, for title and survey work for Gunpowder State Park. (I-6-I)	3,259.73
Sutcliffe and Ward, Surveyors, for title and survey work for Gunpowder State Park. (I-6-I)	99.75
Leo W. Rader, Surveyor, for title and survey work for Gunpowder State Park. (I-6-I)	1,646.72
E. F. Raphel & Associates, Surveyors, for title and survey work for Gunpowder State Park. (I-6-I)	1,123.65

Item 22.5 - M. Jacqueline McCurdy, Attorney, for settlement transactions Dulany Valley Golf Club, Inc. and Nannie Simons Property. (I-6-B) (Gunpowder State Park)	299.54
William A. Parr, for interest on taxes for Condo-Vounesius tract. (I-6-B) (Gunpowder State Park)	1.51
M. Jacqueline McCurdy, Attorney, for interest on taxes on Simons tract for Gunpowder State Park. (I-6-C)	1.61
M. Jacqueline McCurdy, Attorney, for settlement transactions for Crow and Carter tracts. (I-6-D)	236.05
Richard Carter, Owner, for refund on taxes paid for 1961, Gunpowder State Park. (I-6-E)	234.14
M. Jacqueline McCurdy, Attorney, for settlement transaction on Albert J. Unkart property, Gunpowder State Park. (I-6-F)	105.93
M. Jacqueline McCurdy, Attorney, for settlement transaction on Catherine Unkart tract, Gunpowder State Park. (I-6-G)	118.00
Mrs. Catherine Unkart, for refund of taxes paid from time of settlement, Gunpowder State Park. (I-6-H)	162.64
Charles G. Long and Wife, for purchase of 1.30 acres, more or less and improvements, Gunpowder State Park. (P-2-A)	13,000.00
William R. Byrd and Wife, for purchase of 1.593 acres, more or less and improvements, Gunpowder State Park. (P-2-B)	26,450.00
Gunpowder Falls Inn, Inc., Margaret T. Hoffman, Pres., for purchase of 1.027 acres, more or less and improvements, Gunpowder State Park. (The Board approved condemnation proceedings, May 15, 1961, but the owners agreed to accept appraised figure rather than go to Court.) (P-2-C)	23,000.00

Item 28.4 - Baughman Contracting Company, Inc., for rental of TD-18 crawler tractor for excavation of a new beach facility at New Germany Recreation Area. (27-D)	
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NOT TO EXCEED	500.00 .
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DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Game and Inland Fish, with payment from the funds indicated:

## Budget Program 5-09.03.00.04-08 --

William R. Glazier, for installing a 750 gallon septic tank and drain field at the LeCompte Game Refuge at Vienna in Dorchester County. (Item 28)	\$ 485.00 .
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DEPARTMENT OF MARYLAND STATE POLICE:

1- Mr. Backhaus, under agenda items M-13-A and 31-G, advised the Board that the Department of Maryland State Police had been advised by the House Ways and Means Committee, during the 1961 Session of the General Assembly, that excess funds from the 1961 Budget rather than bond issue funds should be used first, to pay the cost of the installation of primary metering at the Pikesville Headquarters; and second, to pay for any other of the minor capital items approved for the department in the Senate Bill 196 (Bond Bill). The recommendation of the House Ways and Means Committee was duly adopted and Journalized.

Mr. Backhaus advised the Board that the work covered by the following appropriation is being accomplished by such excess budget funds and recommendation is made for cancellation of the following item appropriated to the Department of Maryland State Police:

GCL of 1961, Item 11 - "Headquarters: Installation of Primary Metering \$10,000.00"

The Board accepted the report of the House Ways and Means Committee and approved the recommendation of Mr. Backhaus.

2- Under agenda Item P-3, Mr. Backhaus brought to the attention of the Board the need for additional property for the Salisbury Barrack of the Department of Maryland State Police, which is located on U. S. Route 13. The present property is considered inadequate for present needs, and in view of the projected increase in requirements upon completion of the "Chesapeake Bridge and Tunnel" the Department has requested consideration for the purchase of property adjacent to their present holdings. This property, owned by W. J. Williams (Bridgeville Roofing and Supply Company of Bridgeville, Delaware) and is 89ft. x 300 ft., with a one and one-half story dwelling.

After due consideration, the Board approved the purchase of the property of W. J. Williams, at a cost of \$12,500.00, with the funds for this purchase to be determined at a later date.

3- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Department of Maryland State Police:

Item I-10 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

Department of Maryland State Police:

Reproduction Specialties	\$ 4.50 - Budget 3-07.05.00.61-61
	4.00 Budget 3-07.05.00.61-61
	5.40 Budget 3-07.05.00.61-61
	4.50 - Budget 3-07.05.00.03-14
Baltimore Photo and Blueprint Co.	5.52 Budget 3-07.05.00.61-61."

M-12-B - "Reference is made to Item 27 of this Department's agenda of August 15, 1961 whereby approval was granted for award of contract in the amount of \$621.00 to J. Frank Patchett & Son, with funds available in 1962 Budget 3-07.05.00.03-14. The State Police have requested the fund source for this contract to be changed to Budget 3-07.05.00-61."

M-13-B - "In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 it is requested that the following allocations be made for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the inspection service.

Department of Maryland State Police:

Primary Metering	\$165.00	Budget 3-07.05.00.61-61."
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4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police with payment to be made from the funds indicated:

Budget Program 3-07.05.00.61-61 --

United Paving Company, for bituminous concrete surfacing at the Northeast State Police Barracks. (31-A)	\$4,895.00
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United Paving Company, for Change Order #1 to contract approved above for bituminous concrete surfacing at Northeast Barracks. (C-21-B)	217.17
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(cont.)

## (Department of Maryland State Police)

## 4- Continued:-

## Budget Program 3-07.05.00.61-61 --

Construction Maintenance, Inc., for sanitary facilities at Lavale Barracks. (31-F) \$4,429.00

S. H. Jackson, for Primary Metering at State Police Headquarters, Pikesville. (31-G) 17,157.00

Baltimore Gas & Electric Company, for purchase of the existing transformer and other equipment. (M-12-A) 4,052.00

J. Frank Patchett, for revisions to sewage disposal system at the Easton Barracks. (31-I) 1,477.00

## Budget Program 3-07.05.00.03-08 --

Universal Floors, Inc., for sanding and refinishing wood floors at the Rockville Post. (31-C) 140.00

## Budget Program 3-07.05.00.03-14 --

Arthur P. Shamer, for rezoning heating system at the Waterloo Barracks "A". (31-B) 1,382.48

Valentine Plumbing & Heating, for installation of gas fired boiler at the Lavale Barracks. (31-E) 1,643.95

Baltimore Stone, Incorporated, for new overhead doors at the Radio Shop at Waterloo. (31-H) 950.00

## Budget Program 3-07.05.00.07-08 --

George L. Elliott, for repainting six Radio Towers, Waterloo, Salisbury, Waldorf, Easton, Prince Frederick and Leonardtown. (31-D) 525.00

## General Construction Loan of 1961 - Item 12 --

The Green Contracting Company, Inc., for Change Order #1 to contract approved 9-19-61 for installation of additional boiler at Pikesville. (C-21-A) 1,709.41 .

DEPARTMENT OF MOTOR VEHICLES:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles, with payment to be made from the funds indicated:

## General Construction Loan of 1960 - Item 6 --

Joseph F. Hughes & Co., Inc., for Change Order #5 to contract approved 2-13-61 for construction of New Headquarters Building, with fee to Rummel, Klepper & Kahl. (C-22-A) \$ 631.80

Joseph F. Hughes & Co., Inc., for Change Order #6 to contract approved 2-13-61 for construction of New Headquarters Building, with fee to Fletcher & Fletcher. (C-22-B) 770.04

Gardens Blueprint and Photo Print Co., for blueprints required in connection with planning and bidding. (I-10) 125.55 .

DEPARTMENT OF PUBLIC IMPROVEMENTS:

1- The Secretary brought to the attention of the Board the Monthly Progress Reports of the Field or Construction Division of the Department of Public Improvements, covering the months ending September 30, 1961 and October 31, 1961, copies of which have been furnished to the Board members.

The Board ordered these reports filed.

2- The Board approved the following itema from the agenda of the Department of Public Improvements, quoted for the Department of Public Improvements:

M-13-B - "In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 it is requested that the following allocations be made for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the inspection service. -

Patuxent Institution:

Private Dial System \$ 60.00 Item 71 of the GCL of 1961

Spring Grove State Hospital:

Fire Alarm System 150.00 Item 57 of the GCL of 1961

(cont.)

## (Department of Public Improvements)

## 2- Continued:-

M-13-B -"Springfield State Hospital:

Street Lighting \$ 20.00 Item 59. of the GCL of 1960

Springfield State Hospital:

New Transformer 10.00 Item 58 of the GCL of 1960

Rosewood State Training School:

New Street Lighting 25.00 Item 55 of the GCL of 1953

Towson State Teachers College:

Branch Wiring & Lighting Fixtures 280.00 - Item 128 of the GCL of 1960

Department of Maryland State Police:

Primary Metering 165.00 Budget 3-07.05.00.61-61

Maryland House of Correction:

State Use Industries Electric Service difficulty 50.00 SUI Funds, Account 769

Public Buildings and Grounds:

New Feeder-Hall of Records 100.00 Budget 06.16.00.02-08

University of Maryland, Baltimore:

Electric Feeder Alterations 100.00 Item 141 of the GCL of 1961."

M-13-C - "Approval is requested for the extension for a period of one (1) year of authorization to engage Maryland Electrical Testing Co., Inc. to perform electrical inspection on construction projects throughout the State at the direction of the Department of Public Improvements. For previous authorization see Item M-8-B of this Department's agenda of August 8, 1960, and Item M-13-C of this Department's agenda of December 15, 1960. The maximum cost of such services to be \$9,000.00 per year. The cost of this service during the past year has been \$4,525.00 on the basis of the same authorization."

M-13-D - "Reference is made to Item M-9-A of this Department's agenda of August 15, 1961 whereby allocations were authorized for electrical inspection of projects by Maryland Electrical Testing Co., Inc. Of the allocations authorized the following projects have been completed with inspection costs below the allocation, and it is therefore requested that of the allocations made the amounts indicated below be cancelled and be returned to the unallocated balance of the appropriations:

Rosewood State Training School:

7.5 KV Ground Operated Disconnect \$15.00 Budget 10.03.05.08-08

Towson State Teachers College:

Electrical Distribution 60.00 Item 129 of the GCL of 1960."

DEPARTMENT OF RESEARCH AND EDUCATION:

See: University of Maryland of these Minutes.

EASTERN SHORE STATE HOSPITAL:

1- The Board approved construction item 6 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Eastern Shore State Hospital:

General Construction Loan of 1959 - Item 43 List 21 \$1,804.62 .

2- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Eastern Shore State Hospital:

A-2-C - "Approval is requested for the appointment of Benjamin E. Beavin Company for the preparation of plans and specifications for STORM DRAINAGE AND SITE IMPROVEMENTS AT THE GERIATRICS BUILDING, with fee payable on a Type "B" Basis. The estimated cost of the work involved is approximately \$25,000.00.

FUND SOURCE: Item 28, General Construction Loan of 1958, 'Construction of Geriatrics Building, 200 beds (equipment to be requested later)'."

I-10 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

Eastern Shore State Hospital:

Reproduction Specialties \$6.00 Item 61 of the GCL of 1955."

(cont.)

(Eastern Shore State Hospital)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Eastern Shore State Hospital, with payment to be made from the funds indicated:

Budget Program 10.03.04.05-14 --

Cook & Son, for gradings, compacting and paving outdoor recreation area at the Rehabilitation Building. (25-A) \$1,550.00

General Construction Loan of 1959 - Item 42 --

The National Engineering Company, for replacing ashpit brick walls in #2 Keeler Boiler. (25-B) 434.00 .

#### GENERAL ASSEMBLY OF MARYLAND:

The Secretary brought to the attention of the Board a request for formal approval for execution of Agreement with the International Roll Call Corporation, dated November 3, 1961, for maintenance of the electrical roll call system in the House of Delegates for the period July 1, 1962 to June 30, 1963, and then to continue from year to year.

The Board approved the execution of this agreement.

#### GENERAL EMERGENCY FUND:

1- Upon the recommendation of Mr. Rennie, the Board approved the following allocations from the General Emergency Fund to the agencies indicated:

Employees' Retirement System - \$4,435.00 to cover the cost of two temporary persons required as a result of prolonged illness of two permanent employees, also a temporary Accounting Machine Operator and \$405.00 for rental of an accounting machine needed due to a three-month backlog of posting.

Hall of Records Commission - \$7,860.00 to cover the salary of a Photographer from November 22, 1961 through June 30, 1962; for necessary microfilm supplies; and travel expenses to accelerate the filming of county land and probate records. -

2- Board of Public Works - \$131.25 to pay Southern Plate Glass Company for ten additional lights of glass in additional partition work in the New State Office Building, Annapolis, for the Gasoline Tax Division of the Comptroller's Office, into Budget Program 06.03.00.19-08. (Department of Public Improvements' agenda item C-1-A)

3- Department of Forests and Parks - \$12,000.00, if a better price cannot be obtained for purchase of the Mrs. Frank DePew property Denton, Maryland, containing 5 acres, for use as the entrance to the new George Martinak State Park. The General Emergency Fund is to be reimbursed from the Capital Improvements Loan which will be available June 1, 1962. The details for this transaction are to be handled by the Department of Public Improvements.

The Board approved this request brought to their attention by the Secretary.

#### INSURANCE:

At its meeting of March 14, 1961, the Board discussed the matter of insurance coverage on State equipment and property, including what is known as the Public Institution Property Plan which was approved by the State Insurance Commissioner in February 1961. Since that time the State Treasurer's Office advised the Secretary that the plan as originally written is not suitable for State purposes, but that a committee of Insurance Brokers were working on a modification of this Plan and would present the modification as soon as possible.

Mr. Miles, today, advised the Board that the modified Plan has been presented and found to be acceptable. Mr. Miles submitted the following summary of the situation with reference to the new form of Fire Insurance Protection.

"Five or six months ago I was advised of a new form of fire insurance protection known as The Public and Institutional Property Plan.

"To assist in determining whether it would be beneficial for the State to substitute the new plan for its present 90% co-insurance blanket policy plan, a small committee of insurance brokers made a very exhaustive study, and from all of the information which they have gathered and made available to me, it is my opinion that the State will benefit substantially by the adoption of the new plan.

"The last appraisal of State owned properties for the purpose of insurance was made by the Consolidated Engineering Company in 1935. Under the 90% co-insurance provision in the State's policies, the State is expected to insure to the extent of 90%

(cont.)

## (Insurance)

"of valuation. In 1950 the insurance companies demanded a revision in the valuations as determined in 1935 and again, with the assistance of a small committee of insurance brokers, the matter was carefully studied, and the trend of increase in costs which had occurred during the 15-year period were reviewed, and we agreed with the insurance companies on a new valuation. However, the insurance was not then increased to meet this valuation as it was agreed with the insurance companies that the addition of new buildings, which was then occurring, and was apt to continue to occur, would help to compensate for the deficiency in values, and that in the adjustment of losses no question would be raised under the 90% co-insurance provision.

"For the past year or two the insurance companies have been insisting upon a more realistic valuation and compliance with the 90% co-insurance provision. The study just completed indicates that to comply with the 90% co-insurance provision the present amount of insurance should be increased to the extent of \$53,000,000 at a cost at the present State rate, of approximately \$69,812. If we adopted the new Public and Institutional Property Plan and include this increase of \$53,000,000 of insurance, the net annual saving to the State would be some \$45,000. In other words, if we do not adopt the new plan and increase the insurance as we must, it would cost \$69,000 in additional premium, which amount will be saved under the new plan, plus a further reduction in cost of about \$45,000 per annum.

"There are approximately 600 agents in the State participating in the writing of fire insurance on State owned buildings. At one time the State had as many as 2,000 individual policies, but now under the State's fire and extended coverage insurance, it is covered by nine master policies and the brokers have the responsibility and expense of handling all of the bookkeeping and other details with respect to the several thousand individual policies for re-insurance. Under the new plan the rate would be not more than \$4.09 per \$1000 compared with the present rate of \$5.45 per \$1000. Contributing to this reduced rate would be the fact that the participating agents would receive a commission of 20% instead of the present 25%. Thus an agent now receiving a premium of \$545.00 for a 3-year policy, receives a commission of approximately \$130.00; whereas, under the new plan he would receive in commissions for a 3-year policy, \$82.00. The brokers writing the master policies would likewise receive a reduction in their commission participation of about 40%.

"I have not been able to check all of the States but have learned that six States, namely, Utah, New Mexico, Rhode Island, Pennsylvania, Connecticut and West Virginia, have adopted the new plan. In addition to the States which I know have already adopted it, it is in the process of being worked out in a number of others, as well as municipalities and counties, especially with respect to schools and school districts.

"The new plan will give the State all of the coverage which it now has under the 90% blanket policies, and in addition thereto, there would be some several other minor protections. Under the plan there would be an automatic pick-up provision which would mean that the State would only add to the insurance once a year, which means a saving to the State. The State would be under no obligation to make any increase in valuation for a period of three years, and the rate would prevail as a maximum for three years, and the only additional cost would be to cover new buildings constructed, and their contents."

The Board approved the report submitted and authorized Mr. Miles to proceed with coverage of State Property under the new Insurance Plan.

LEASES:

1- The Secretary brought to the attention of the Board upon the recommendation of the Department of Budget and Procurement the following lease. The Board approved execution of this new lease for the agency indicated:

State Board of Examiners & Registration of Architects:- new lease with the Board of Publication of the Methodist Protestant Church, as Lessor, covering 250 sq. ft. of air conditioned space, contained in Office 504 on the 5th floor of 516 N. Charles Street, Baltimore 1, Maryland, effective for 11 months from November 1, 1961, at an annual rental of \$942.00 (\$3.768 per sq. ft.). The Board has been occupying space in the office of Jamison & Marcks, architects, but was requested to procure office space elsewhere since additional draftsmen were employed by the firm and the space was needed. Standard State Lease Form - with additions and deletions - approved by the State Law Department.

(cont.)

## (Leases)

- 2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following new and renewal leases for the agencies indicated:

State Board of Law Examiners - notice of change of agreement on annual rental and square foot area for space occupied at 900 Maryland Trust Building, Baltimore 2, Maryland, to \$960 per annum for 274 sq. ft. (\$3.50 per sq. ft.) from \$1,200 per annum for 400 sq. ft. (\$3.00 per sq. ft.).

State Roads Commission - as Lessor - new lease with Company A, 1st Maryland Infantry, CSA, Inc., as Lessee, covering premises on US Rt. 40 approximately one mile west of Frederick, Maryland, effective for a term of one year from September 1, 1961, at an annual rental of \$1.00. This lease will continue on a monthly basis upon expiration until cancelled by either party on 30 days' notice.

State Roads Commission - as Lessor - new lease with Elton L. Potter, Sr., as Lessee, covering premises on north side of US Rt. 340, Weverton, Maryland, effective for a term of 45 days from August 1, 1961, at an annual rental of \$720.00. This agreement will continue in effect on a monthly basis upon expiration until cancelled by either party on 30 days' notice.

- 3- The Board approved execution of the following leases which have been negotiated by the State Roads Commission, effective for a term of one month from the dates listed and then to continue on a monthly basis:

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Date</u>
Frederick M. Clatterbuck	1st floor apt., premises on Rt. 5, Pershing Drive, Cumberland	\$ 540	9-1-61
Crystal Theater Corp.	Premises on US Rt. 40, Cumberland	1,500	9-1-61
Warren L. Davis	Premises on US Rt. 220, Cumberland	1,020	9-1-61
George F. Hazelwood Co.	Premises on US Rt. 40, Little Orleans	240	7-1-61
James F. Lewis	801 Fairmont Avenue, Cumberland	780	8-1-61
Frank F. Moderacki	875 Ridgedate Avenue, Cumberland	1,500	9-1-61
Warren O. Norris	1210 LaVale Avenue, Cumberland	1,740	9-1-61
Harol L. Casey	7018 Windsor Mill Road, Baltimore 7, Md.	1,080	10-1-61
Elias A. Koontz	5613 Huntsmoor Road, Arbutus 27, Md.	1,500	10-1-61
Lawrence A. Murray	129 Westminster Road, Reisterstown	1,080	10-1-61
Cris C. Campbell	Premises on Md. Rt. 31 south of Cranberry to Westminster	1,200	8-1-61
Floyd T. Hoover	Premises on Rt. 40, Frostburg, Md.	420	10-1-61
Ronald J. Welch	Premises at Oakland, Md.	540	8-1-61
Richard V. Biggs	Premises on Brinkleigh Dr., Ellicott City	1,380	10-1-61
Olan P. Phelps	Premises near Glenelg, Md.	900	7-1-61
Robert T. Phillips	Premises on Waterloo Rd., Elkridge	960	9-1-61
William Pelon	Premises on Md. Rt. 28, Rockville, Md.	180	11-1-61
H. G. Stogner	9915 Dilston Rd., Silver Spring	1,080	9-1-61
Robert T. Stogner	9914 Dilston Rd., Silver Spring	960	9-1-61
John W. Baker	506 63rd Pl., N. E., Washington 23, D. C.	840	9-1-61
Robert R. Jones	7722 Prospect Street, Landover	360	8-1-61
Robert J. Phillips	9018 Baltimore Avenue, College Park	300	9-1-61
John J. Sullivan	6500 B Street, N. E., Washington, D. C.	300	10-1-61
Edward H. Oliver	Premises on Md. Rt. 5, Mechanicsville	720	9-1-61
Wesley D. Phillips	Premises at US Rt. 40 and Md. Rt. 67, Weverton	900	8-1-61

MARYLAND CHILDREN'S CENTER:

- 1- The Board approved the following items quoted from the agenda of the Department of Public Improvements for the Maryland Children's Center:

I-10 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

Maryland Children's Center:

Reproduction Specialties \$4.50 Item 88 of the GCL of 1960."

M-6 - "Reference is made to Item M-7 of this Department's agenda of November 7, 1960 whereby allocation was approved from Item 87 of the General Construction Loan of 1960 for salary of Thomas J. Guidera, Field Inspector, and for Employer's share of Social Security. Of this allocation the following unused balances remain and should be cancelled and returned to the unallocated balance of the appropriation:

\$193.31 - Salary  
5.80 - Social Security."

(cont.)

(Maryland Children's Center)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Children's Center, payable from the funds indicated:

General Construction Loan of 1960 - Item 87 --

Pietro Persico, for Change Order #3 to contract approved

11-7-60 for construction of Wing Addition. (C-14) . . . \$ 50.00.

MARYLAND HOUSE OF CORRECTION:

1- The Board approved construction item 3 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland House of Correction:

General Construction Loan of 1953 - Item 113	List 4	\$ 113.59
Item 115	List 4	65.60.

2- The Board approved Item M-13-B from the agenda of the Department of Public Improvements, quoted as it pertains to the Maryland House of Correction:

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 it is requested that the following allocations be made for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the inspection service.

Maryland House of Correction:

State Use Industries Electric

Service Difficulty \$50.00 SUI Funds, Account 769."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction, payable from the funds indicated:

General Construction Loan of 1958 - Item 77 --

T. A. Ward, for allocation for travel and incidental expenses  
for inspection of sanitary facilities and renovations. (M-9-B) \$ 200.00

General Construction Loan of 1960 - Item 96 --

Lawrence Plumbing and Heating, Inc., for Change Order #3 to  
contract approved 3-14-61 for additional steam generating  
unit and relating work, with fee to Whitman, Requardt &  
Associates. (C-18) 547.95

Mace Electric Company, for changing the motor control for  
vibra-grate stoker on Boiler #2 in the Central Heating  
Plant. (Item 29) 600.00

General Construction Loan of 1961 - Item 75 --

James Crockett Associates, for surveying work. (M-9-A) CREDIT 39.80 .

MARYLAND PENITENTIARY:

1- At its meeting of September 19, 1961, the Board approved appointment of Mr. S. Yeardley Smith, Engineer, for the preparation of specifications for the installation of proper air conditioning equipment in connection with the Operating Suite at the Maryland Penitentiary, with the fee for these services to be paid from Fund #770-Maryland Penitentiary, State Use Industries in an amount not to exceed \$3,000.00.

By letter dated October 16, 1961, Mr. James W. Curran, Superintendent of Prisons, advised the Board that he had received verbal instructions from Mr. A. Gordon Boone, Chairman of the Finance Committee of the Legislative Council, to the effect that the Department of Correction is not to use State Use Industries Funds for any purposes other than the direct operation of the Industries located in the various correctional institutions, without the express permission of the Legislative Council or of the Legislature.

The Board directed the Secretary to write to Mr. Curran and request him to make a formal request to the Legislative Council for permission to use these funds for the Maryland Penitentiary, as recommended by the Board.

(cont.)



(Maryland Penitentiary)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Penitentiary, payable from the funds indicated:

General Construction Loan of 1961 - Item 82 --

Kirby & McGuire, Inc., for Change Order #4 to contract approved 5-15-61 for construction of new wall and guardhouses, with fee to Diver Brothers. (C-20)

\$ 604.00

City Treasurer of Baltimore, for one-half the recording fee in transfer of property between the Maryland Penitentiary and the Baltimore City Jail. (I-7)

10.00 .

MARYLAND SCHOOL FOR THE DEAF:

The Board approved construction Item 5- of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland School for the Deaf:

General Construction Loan of 1960 - Item 102	List 21	\$ 185.29
Item 102	List 27	1,297.00 .

MARYLAND STATE REFORMATORY FOR MALES:

1- The Secretary advised the Board of receipt of information of settlements agreed upon in connection with the following fire and lightning losses at the Maryland State Reformatory for Males:

July 24, 1961	Brooder House - Building (lightning and fire damage)	\$ 28.62
July 31, 1961	Superintendent's & Staff Cottages - Building (lightning damage)	28.62 .

2- Mr. Backhaus advised the Board under agenda Item M-16, of a request concurred by the Department of Budget and Procurement and the Department of Correction for razing old buildings of no further use to the Maryland State Reformatory for Males, many of which have deteriorated to the point of collapse, listed as follows by numbers from the Insurance Plat Plan:

Farm Department:

# 53 - Hog Shelter  
 # 54 - Hog Shelter  
 # 55 - Hog Shelter  
 #104 to #116 - Portable Hog Shelter  
 #118 to #125 - Portable Hog Farrowing House

Poultry Department:

Plat #10-A - Machining and Storage - . . .  
 Plat #13 - Storage . . .  
 Plat #12 - Brooder House . . .  
 Plat #10 - Feed Storage . . .  
 Plat #21 - Portable Feed Storage . . .  
 Plat #16 - Chicken House . . .  
 Plat #18 to 31 - Chicken House . . .  
 Plat #84 to 86 - Chicken House . . .  
 Plat #93 to 98 - Brooder House . . .  
 Plat #99 to 103 - Range Shelters.

The Board approved the razing of the buildings listed above.

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Secretary advised the Board of receipt of information of settlement agreed upon in connection with fire loss on September 21, 1961, Gary Hall, Maryland Training School for Boys, in a total amount of \$7,433.62, with break-down as follows:

Building loss	\$5,416.02
Employees property	38.12
Equipment and supplies	1,944.68
Clothing	34.80 . . .

2- The Secretary brought to the attention of the Board a request dated October 4, 1961 for the Maryland Training School for Boys, for permission to replace equipment and supplies destroyed in the fire of September 21, 1961 at Gary Hall. It is understood that these costs will not exceed \$350.00 and are to be payable from the \$1,944.68 adjustment for the loss of equipment and supplies, under Item 14 of the Board of Public Works-Fire Losses State Property Fund.

The Board approved this request.

(cont.)

(Maryland Training School for Boys)

- 3- The Secretary brought to the attention of the Board a request dated October 30, from the Maryland Training School for Boys, for permission to make payment of \$38.12 to Mr. Clem Stombroski for his personal belongings which were lost in the fire on September 21, 1961 at Gary Hall Carpenter Shop, charging same to Item #14 of the Board of Public Works-Fire Losses State Property Fund.

The Board approved this request.

- 4- The Board approved construction item 18 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1957 - Item 88	List 50	\$ 148.50
Item 88	List 51	332.50
General Construction Loan of 1959 - Item 74	List 51	135.00
General Construction Loan of 1960 - Item 81	List 4	1,140.00 .

- 5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Training School for Boys, payable from the funds indicated:

General Construction Loan of 1959 - Item 74 --	
United States Bronze Sign Co., Inc., for plaque for Admissions Cottage, State's share. (Item 21)	\$ 60.00 .

#### MILITARY DEPARTMENT:

- 1- The Secretary advised the Board of receipt of information of settlement agreed upon in connection with fire loss on September 1, 1961, Fifth Regiment Armory, Military Department, in a total amount of \$1,400.08, with break-down as follows:

Building loss	\$1,050.08
Content loss	350.00.

- 2- The Secretary brought to the attention of the Board a request dated October 11, 1961 from the Military Department, for award of contract, in the amount of \$673.00 to Willard Construction Co., Inc. for repair of fire damage on September 1, 1961 at the Fifth Regiment Armory, with payment to be made from Item #1 of the Board of Public Works-Fire Losses State Property Fund, out of the settlement of \$1,050.08 agreed upon for the damage to the building. The Board approved this request.

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department, with payment to be made from the funds indicated:

#### Budget Program 07.03.00.03-08 --

Bonded Applicators of Md., Inc., for chimney and roof repairs, Oakland Armory. (30-A)	\$4,995.00
C. C. Oliphant and Son, Inc., for new roofs at the Crisfield Armory. (30-C)	2,898.40
C. C. Oliphant and Son, Inc., for new roofs, Pocomoke City Armory. (30-D)	2,732.40
E. M. Orfanos Painting Company, for painting and plastering at Elkton Armory. (30-E)	5,340.00
Goslee Roofing & Sheet Metal, Inc., for new roof, Cambridge Armory. (30-I)	1,672.00
Acme Tree Service, for removal of dead trees and pruning of other trees at the Chestertown Armory. (30-J)	225.00

#### Budget Program 07.03.00.06-08 --

M. L. Klappenberger Co., for hot water heating system-Residence R-3, Havre de Grace Military Reservation. (30-B)	1,505.00
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#### Budget Program 07.03.00.07-08 --

Korb Roofers, Inc., for repairs to gutter and downspouts, Pikesville Military Reservation. (30-H)	1,245.00
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#### General Construction Loan of 1957 - Item 8 --

Richard W. Cooper, for surveying work at Cambridge Armory. (I-8)	275.00
Balance of allocation approved 9-19-61 be cancelled and returned to the unobligated balance. (M-11)	CREDIT 687.00

(cont.)

(Military Department)

3- Continued:-

General Construction Loan of 1959 - Item 6 --

Harrison & Palmer, Inc., for electrical outlets for the new and existing  
flag cases in the Flag Room and Attorney General's  
Office in the State House. (30-F)

\$ 400.00

General Construction Loan of 1960 - Item 8 --

W. Earl Hershey, Inc., for replacing slide assemblies on the  
truck loading booms at the fuel station at Martin Airfield.  
(30-G)

385.00 .

- MISCELLANEOUS:

1- The Secretary presented to the Board a report from Mr. M. J. Jensen of the State Planning Department, dated November 9, 1961, in connection with the acquisition by the State of Blackiston Island. This report related to instructions for acquiring Surplus Property from the General Service Administration to the State of Maryland and submitted the following information:

"The General Service Administration's (GSA) instructions for preparation of applications for transfer of surplus property specify that the application shall contain the following -

"A detailed statement of the use or uses to be made of the property showing proof of need or citing evidence of historical values in accordance with the criteria set forth----; ability of the transferee to operate and maintain the property;----"

"A full and complete statement of legal authority and ability to finance, operate, and maintain the facilities to be acquired shall be furnished, and plans for the conversion, staffing, operation, and maintenance shall be discussed fully."

"It is generally agreed by all State Departments concerned that the program for operation and maintenance of the Island as an Historical Monument Site and Wildlife Refuge must necessarily include beach erosion control measures. The Department of Public Improvements' 'Erosion Report' dated September 15, 1961 proposes that the following erosion control work using rip rap be undertaken. Estimated costs are as indicated -

1. West Side of Island - 1800' at \$15.00 per lin. foot - \$27,000
2. East Side of Island - 1800' at \$15.00 per lin. foot - 27,000
3. South End of Island - 600' at \$15.00 per lin. foot - 9,000

Contingency and Building Inspector 8%	5,040
Total Cost	\$68,040

"It may possibly be necessary to use rip rap on the Northeastern and Northwestern shorelines at a later date. If this should transpire an additional estimated cost of \$32,960 would be involved bringing the overall total to \$101,000.

"Mr. Vaughn has advised that the Department of Game and Inland Fish funds cannot be used for this purpose. It is recommended that the subject of financing beach erosion control be brought to the attention of the Board of Public Works for the purpose of obtaining their action in the matter."

The Comptroller moved that the State of Maryland acquire title to Blackiston Island and appropriate money to take care of the erosion problem after studies by the appropriate State agencies.

2- The Secretary presented to the Board a letter, dated October 25, 1961, received from the Union Hospital of Cecil County, relating to the case of one James Robert Howery. It was stated that the services rendered to this individual were necessitated by injuries received in an automobile accident while being pursued by the Maryland State Police, for criminal acts for which he was subsequently convicted. As a result there is a total bill owing the hospital of \$714.25. Neither the Welfare Department nor the Maryland State Police have funds available for this purpose. Therefore, the hospital appealed to the Board of Public Works for assistance in having this bill paid.

The Secretary also presented a letter, dated November 8, 1961, from the State Law Department advising that "under no theory of law could the State be held legally accountable to make payment to the hospital". Also, that the "State could not make any legal payment to the hospital, even if it desired to do so, since there are no funds available to any agency for such a purpose."

After a discussion of this request, the Board felt that the hospital's only alternative is to approach the Legislature for an appropriation to cover this unpaid bill.

(cont.)

(Miscellaneous)

3- The Secretary brought to the attention of the Board a letter, dated November 13, received from Mr. James M. Brown, Superintendent of Public Buildings and Grounds, for permission to grant requests from non-profit organizations to use the "Stokes Store" of the former Elks' property, now owned by the State of Maryland, for sales.

The Board decided that Mr. Brown should screen all requests for the use of the "Stokes Store" by various church groups and other non-profit organizations, and that those, in his opinion, who are worthy of consideration should be referred to the Board for their final approval.

4- See end of these Minutes.

MONTEBELLO STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Montebello State Hospital, payable from the funds indicated:

General Construction Loan of 1952 - Item 22 --

Egypt Farms, for furnishing and delivering topsoil to grade the area adjacent to the new sidewalks installed along Argonne Drive. (Item 19)	\$ 135.00
---	-----------

Emjay Engineering and Construction Co., Inc., for Change Order #1 to contract approved 2-13-61 for modification of heating system in the New Hospital Building. (C-11-A)	3,176.59
--	----------

General Construction Loan of 1956 - Item 52 --

J. Norman Otto, for Change Order #1 to contract approved 4-5-61 for alterations to dishwashing room. (C-11-B)	294.00.
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MONTROSE SCHOOL FOR GIRLS:

1- The Secretary advised the Board of receipt of information of settlements agreed upon in connection with the following windstorm and lightning losses at Montrose School for Girls:

February 26, 1961 - Gardner Building roof, downspout & gutter - Building	\$394.07
June 30, 1961 - Farm Area, brood cow killed by lightning - Content	340.00.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Montrose School for Girls, payable from the funds indicated:

Budget Program 11.01.05.04-08 --

Charles T. King Co., Inc., for replacement of hot and cold water supply piping in the Gardner Building. (Item 2)	\$11,248.00
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Blair Brothers, for Change Order #1 to contract approved 9-19-61 for exterior painting, etc. of various Farm Area Buildings. (C-13-B)	252.00
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Budget Program 11.01.05.61-61 --

The Fick Bros. Roofing Company, for roofing and sheet metal repairs, Field Building. (Item 22)	1,875.00
--	----------

Blair Brothers, for Change Order #1 to contract approved 7-10-61 for exterior painting of Wilson Cottage and the Old Mansion House. (C-13-A)	685.00.
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MORGAN STATE COLLEGE:

1- The Board approved construction Item 10 of the agenda of the Department of Budget and Procurement covering the following expenditures for the Morgan State College:

General Construction Loan of 1958 - Item 93	List 18	\$ 52.92
Item 94	List 14	150.10.

2- At its meeting of September 19, 1961, the Board approved award of contract to Herbert Kaufman, in the amount of \$250.00, for the purchase and removal of the president's former residence at Morgan State College.

Mr. Backhaus advised the Board in agenda Item 34 that since that time information had been received by the Department of Public Improvements that Mr. Kaufman would not be able to remove this property for at least six months and that request had been made for a return of the deposit check submitted with Mr. Kaufman's proposal. The Board was also advised that this matter had been referred to the State Law Department for recommendation.

(cont.)

(Morgan State College)

2- Continued:-

After a discussion of the matter, the Board determined that to avoid delay in new construction work under contract in the specific area, and in view of the failure of Mr. Kaufman to proceed with removal of the residence and garage, the check of \$50.00 be accepted as a forfeiture and that a contract be awarded for a demolition contract to clear this site.

3- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as pertaining to the Morgan State College:

I-10 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

Morgan State College:

Reproduction Specialties \$6.60 Budget 1-13.02.00.04-08."

M-3 - "Reference is made to Item 8 of the present agenda recommending contract award to Crest Contracting Co., Inc. in the amount of \$84,200.00 for PARKING AREAS AND MISCELLANEOUS SITE IMPROVEMENTS, ETC. In this item it was stated that no fee was applicable. However, fee is applicable to Knecht, Lloyd & Human in accordance with Item A-1-B of this Department's agenda of June 12, 1961 on a Type "B" fee schedule."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Morgan State College, payable from the funds indicated:

Crest Contracting Co., Inc., for roads, parking areas and miscellaneous site improvements, vicinity of Auditorium-Arts Building and Boiler House. (See Item M-3 above.)(8) \$84,200.00

\$80,000.00 - Item 110, General Construction Loan of 1960  
4,200.00 - Item 121, General Construction Loan of 1955.

Budget Program 1-13.02.00.04-08 --

H. S. T. White, Inc., for carport, President's residence, with acceptance of Base Bid and Alternate #1. (14-B) 3,455.00

General Construction Loan of 1951 - Item 226 --

Bernhardt E. Pielke Landscape Co., for grading, seeding and sodding, vicinity of President's residence. (14-A) 1,657.50

General Construction Loan of 1959 - Item 103 --

H. S. T. White, Inc., for Change Order #4 to contract approved 11-7-60 for construction of President's residence. (C-7) 190.00

General Construction Loan of 1960 - Item 110 --

General Wrecking Company, for demolition of former residence & garage of the President. (Item 34) 869.00

Advertisements for soliciting proposals for the purchase and removal of President's former residence at Morgan State College.(34)

The Baltimore Afro-American 32.00

The A. S. Abell Company 66.30

The Daily Record Company 28.16 .

PATUXENT INSTITUTION:

1- The Secretary brought to the attention of the Board a report of loss on October 31, 1961, when escapee inmates damages heavy scales and grills and vents in the New Kitchen Building, Patuxent Institution.

2- The Secretary reported settlement agreed upon for fire loss on April 27, 1961 for content damage in the Main Building, Patuxent Institution, in the amount of \$27.40.

3- The Board approved agenda items 11 and 20, Department of Budget and Procurement, covering the following expenditures by the Patuxent Institution:

General Construction Loan of 1957 - Item 95	List 54	\$ 39.62
General Construction Loan of 1960 - Item 92	List 10	13.50
Board of Public Works -		
Fire Loss Account - Item 36	List 4	10.39 .

(cont.)

(Patuxent Institution)

4- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Patuxent Institution:

I-10 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

Patuxent Institution:

Reproduction Specialties \$6.00 Item 95 of the GCL of 1957."

M-10-A - "Reference is made to Item M-11 of this Department's agenda of June 12, 1961 whereby allocation was made for Treasury of Maryland - Social Security. There remains an unused balance of 1c which should be cancelled and returned to the unallocated balance of Item 95 of the General Construction Loan of 1957."

M-10-B - "In connection with the Security Telephone System two contracts have been awarded, one for the fabrication and delivery of the equipment, and a second for the installation work in connection with the equipment. Due to the technical nature of the installation it is essential that it be continuously inspected to insure a satisfactory project. In order to procure the type of inspection the project needs, Whitman, Requardt and Associates, Consulting Engineers who designed the installation, were requested to submit a proposal to place a member of their electrical group at Patuxent Institution to provide continuous inspection of the installation of the Private Dial Telephone equipment and related appurtenances being installed by the Conway Electric Company. Charges for the services of this man, who is to be on the site during those times when Conway Electric Company is working, will be in accordance with Paragraph III (D) (10) of the Standard Form of Agreement with Architects or Engineers (twice the technical payroll, plus \$10.00 per hour for the time of a principal, plus mileage), with funds available in Item 71 of the General Construction Loan of 1961, 'Purchase and installation of Security Telephone System'."

M-13-B - "In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 it is requested that the following allocations be made for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the inspection service."

Patuxent Institution:

Private Dial System \$60.00 Item 71 of the GCL of 1961."

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Patuxent Institution, with payment to be made from the funds indicated:

John K. Ruff, Inc., for execution of Change Order #16 to the contract approved 6-9-59 for construction of the Diagnostic Center, with fee to Lucius White, Edward White & Assoc. (C-19-B) \$ 541.00  
\$400.00 - Item 71 of the General Construction Loan of 1961  
141.00 - Item 92 of the General Construction Loan of 1960.

General Construction Loan of 1957 - Item 95 --  
Reliable Contracting Company, Inc., for site improvements at the Diagnostic Center. (Item 3) 20,380.00

John K. Ruff, Inc., for Change Order #15 to the contract approved 6-9-59 for construction of Diagnostic Center, with fee to Lucius White, Edward White & Assoc. (C-19-A) 374.16.

THE CLIFTON T. PERKINS STATE HOSPITAL:

The Board approved construction Item 9 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Clifton T. Perkins State Hospital:

General Construction Loan of 1957 - Item 54 List 5 \$ 433.05.

ROSEWOOD STATE TRAINING SCHOOL:

1- The Secretary brought to the attention of the Board a report of fire on October 17, 1961 on the third floor landing of Central Building, Rosewood State Training School, with no damage.

2- The Board approved construction Item 12 of the agenda of the Department of Budget and Procurement covering the following expenditures for Rosewood State Training School:

General Construction Loan of 1958 - Item 33 List 54 \$ 49.40.  
(cont.)

(Rosewood State Training School)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Rosewood State Training School, with payment to be made from the funds indicated:

Budget Program 10.03.05.03-08 --

Crest Contracting Co., Inc., for paving at Wyse Cottage  
Play yard and Kitchen Platform. (23-A)

\$ 864.00

Budget Program 10.03.05.08-08 --

Electrical inspection of projects by Maryland Electrical  
Testing Co., Inc., for 7.5 KV Ground Operated Disconnect,  
with request that allocation authorized for completed  
projects, balance be cancelled and returned to unallocated  
balance of the appropriations.

CREDIT 15.00

General Construction Loan of 1953 - Item 55 --

Pro-rata share of electrical inspection by Maryland Electrical  
Testing Company, Inc., for new street lighting, with funds  
to be placed in the Budget Account of the Department of Pub-  
lic Improvements from which payment will be made. (M-13-B)

25.00

General Construction Loan of 1958 - Item 37 --

Industrial Electronics, Inc., for modification and extension  
of the existing inter-communication system in the Bissell  
Building.

NOT TO EXCEED 350.00

General Construction Loan of 1959 - Item 49 --

Maryland Surveying and Engineering Company, for the preparation  
of plans and specifications for renewal of water and steam  
piping in the Administration Building Group, with fee payable  
on a Type "C" Basis. Funds, including fees, are approximately  
(A-2-B) for the Project.

13,600.00

General Construction Loan of 1961 - Item 48 --

Raymond Concrete Pile Division, for test borings in connection  
with alterations to the boiler house. (I-4)

443.60

Gardens Blueprint and Photo Print Co., for blueprints in  
connection with planning and bidding. (I-10)

90.04 .

ST. MARY'S SEMINARY JUNIOR COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the St. Mary's Seminary Junior College, payable from the funds indicated:

Duke & Frazier Construction Co., for Change Order #4 to contract  
approved 6-12-61 for alterations to Auditorium and repairs to  
President's residence. (C-6)

\$ 455.98

\$410.39 - 1961 Budget 13.03.00.61-61  
45.59 - 1962 Budget 13.03.00.04-08.

Budget Program 13.03.00.04-08 --

Smith's, Inc., for installation of 12 electrical outlets, one  
service panel and one section of metal raceway. (Item 13)

\$ 224.00 .

SPRINGFIELD STATE HOSPITAL:

1- The Secretary brought to the attention of the Board a report of settlement agreed upon for fire to contents, in "B" Ward - Men's Group, Springfield State Hospital on June 10, 1961, in the amount of \$55.40.

2- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Springfield State Hospital:

M-15 - "Approval is requested for allocation of \$350.00 for travel and incidental expenses in connection with inspections, from Item 56, General Construction Loan of 1960, 'Fire protection facilities in various patient and other buildings' for Herbert M. Wood, Field Engineer I."

M-18-A - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Springfield State Hospital:-

Item 55, General Construction Loan of 1954

\$ 406.05

'Renovation and expansion of sanitary facilities'."

(cont.)

(Springfield State Hospital)

2- Continued:-

M-13-B - "In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 it is requested that the following allocations be made for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the inspection service.

Springfield State Hospital:

Street Lighting	\$20.00	Item 59 of the GCL of 1960
New Transformer	10.00	Item 58 of the GCL of 1960."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Springfield State Hospital, payable from the funds indicated:

Budget Program 10.03.06.03-08 --

Harvey A. Stambaugh & Sons, Inc., for replacement of 38 new tubes in the top bank of #4 Erie City Boiler. (26-A)	\$1,187.00
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Budget Program 10.03.06.61-61 --

The F. A. Taylor Company, for replacement of gutter on front of Medical-Surgical Building and repairs to gutter on rear of same building. (26-B)	1,842.00
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General Construction Loan of 1960 - Item 56 --

Charles J. Cirelli, Inc., for Change Order #1 to contract approved 8-15-61 for fire escapes and fire doors, electrical improvements and central fire alarm system, with fee to Ewin Engineering Corporation. (C-17)	62.00 .
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SPRING GROVE STATE HOSPITAL:

1- The Board approved construction Item 21 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Spring Grove State Hospital:

General Construction Loan of 1960 - Item 62 --

State Use Industries, Maryland Penitentiary, for household furniture to equip the active treatment building.	\$9,205.00 .
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2- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Spring Grove State Hospital:

A-2-D - "Approval is requested for the appointment of Maryland Surveying and Engineering Company to perform topographic, tree and utility location survey for alignment of road adjustments between the existing road at Bland Bryant Building and the New Infirmary.

AMOUNT: Per diem basis

FUND SOURCE: Item 64 of the General Construction Loan of 1960, 'Construction of Infirmary Building, 200 beds, including utilities and site Improvements....'."

M-13-B - "In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 it is requested that the following allocations be made for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the inspection service.

Spring Grove State Hospital:

Fire Alarm System	\$150.00	Item 57 of the GCL of 1961."
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3- Upon the recommendation of the Department of Public Improvements the Board approved the award of the following contracts for the Spring Grove State Hospital, payable from the funds indicated:

General Construction Loan of 1959 - Item 57 --

Henry A. Knott, Inc., for Change Order #6 to contract approved 8-8-60 for construction of Active Treatment Building for Males, with fee to Hopkins & Pfeiffer. (C-16-B)	\$ 193.60
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General Construction Loan of 1960 - Item 66 --

Louis J. Otremba, for Change Order #1 to contract approved 4-5-61 for rewiring Garrett Building. (C-16-A)	152.00 .
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STATE DEPARTMENT OF EDUCATION:

1- The Secretary brought to the attention of the Board a letter from the State Department of Education, dated November 1, 1961, submitting "Summary of Applications for Financial Assistance for Public School Construction", revised as of November 1, 1961, by Supplement No. 1-62, covering project applications submitted subsequent to the revision dated July 1, 1961, as follows:

Total State Revision, November 1, 1961	\$261,832,835.07
Local Funds	\$106,440,335.07
State Grant	20,000,000.00
General Public School Construction Loan of 1949	50,000,000.00
General Public School Construction Loan of 1953	20,000,000.00
General Public School Construction Loan of 1956	63,692,000.00
General Public School Construction Loan of 1961	1,700,000.00

The Board approved the Revised Summary of Applications, as submitted.

2- Bowie State Teachers College:-

a. The Secretary brought to the attention of the Board a request from Bowie State Teachers College for permission to make payment of \$60.00 to General Roofing Co. for repair of windstorm damage to roof of the Gymnasium, on February 26, 1961, from Board of Public Works-Fire Losses State Property Fund, Item 32. Settlement for this loss has been agreed upon in the amount of \$93.23.

The Board approved this request dated October 11, 1961.

b. The Board approved construction item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Bowie State Teachers College:

General Construction Loan of 1960 - Item 114	List 22	\$1,886.40
Item 114	List 25	644.00

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Bowie State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.04.04-08 --

Henry A. Knott Remodeling Co., Inc., for renovation of doors and installation of panic hardware. (Item 15)	\$1,204.00
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Henry A. Knott Remodeling Co., Inc., for Change Order #1 to contract above for renovation of doors and installation of panic hardware. (C-8-B)	305.00
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General Construction Loan of 1959 - Item 109 --

Reliable Contracting Company, Inc., for Change Order #1 to contract approved 7-10-61 for site improvements at the New Laboratory School, with fee to Knicht, Lloyd and Human. (C-8-A)	928.50
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3- Coppin State Teachers College:-

a. The Board approved construction item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Coppin State Teachers College:

General Construction Loan of 1960 - Item 137	List 11	\$1,110.16
General Construction Loan of 1961 - Item 123	List 13	40.00
Item 123	List 16	4,117.80

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Coppin State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.08.61-61 --

The Fick Bros. Roofing Company, for Change Order #1 to contract approved 6-12-61 for roof and sheet metal renovations, Administration Building. (C-9-A)	\$1,306.00
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General Construction Loan of 1957 - Item 140 --

Simmers Construction Corp., for Change Order #3 to contract approved 8-15-61 for conversion of basement area of the Auditorium-Gymnasium Building for shop and storage use. (C-9-C)	1,138.00
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(cont.)

(State Department of Education)

3b. Coppin State Teachers College, Continued:-

General Construction Loan of 1960 - Item 138 --

Gardens Blueprint and Photo Print Co., for blueprints. \$ 39.33

Reproduction Specialties, for blueprints. (I-10) - 3.30

General Construction Loan of 1961 - Item 124 --

General Wrecking Company, for Change Order #1 to contract approved 9-12-61 for demolition of frame residence and shed at 2100 Warwick Avenue. (C-9-B)

500.00 .

4- Frostburg State Teachers College:-

a. The Secretary brought to the attention of the Board a request, dated October 25, 1961, for permission to make payment to the C. A. Largent Construction Company, in the amount of \$1,286.00, for repairs to Allen, Simpson, Compton and Gunter Halls, which were damaged in the windstorm of February 1961, with payment charged to the following funds:

Board of Public Works-Fire Losses State Property Fund, Item 35 \$1,114.50  
Budget Program 13.04.05.04-08 171.50.

The Board approved this request.

b. The Board approved construction Item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Frostburg State Teachers College:

General Construction Loan of 1961 - Item 107 List 29 \$3,092.80 .

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for use of the Frostburg State Teachers College, payable from the funds indicated:

Orrie R. Sensabaugh, for Change Order #3 to contract approved 9-6-60 for grading, paving, etc. at the Lab School and Athletic Field. (C-10-B) \$2,249.00

\$ 183.29 - Item 124, General Construction Loan of 1957  
790.37 - Item 115, General Construction Loan of 1959  
1,275.34 - Item 121, General Construction Loan of 1960.

General Construction Loan of 1959 - Item 113 --

The John I. Vandegrift Company, for Change Order #10 to contract approved 8-13-59 for construction of New Dining Hall. (C-10-D) 1,295.00

General Construction Loan of 1959 - Item 114 --

Pickett's Nursery, Inc., for application of additional fertilizer and over seeding area. (Item 16) 240.00

General Construction Loan of 1960 - Item 119 --

Mayor and City Councilmen, City of Frostburg, for closing alley and Maple Street extension. (I-2) 67.50

General Construction Loan of 1960 - Item 122 --

The John I. Vandegrift Company, for Change Order #6 to contract approved 10-5-60 for construction of Women's Residence Hall. (C-10-C) 22,972.50

The John I. Vandegrift Company, for Change Order #5 to contract approved 10-5-60 for construction of Women's Residence Hall. (C-10-A)

425.00 .

5- Salisbury State Teachers College:-

a. The Board approved construction Item 16 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Salisbury State Teachers College:

General Construction Loan of 1957 - Item 130 -List 19 \$ 64.70  
Item 130 List 22 120.00  
-- Item 130 List 23 34.82 .

b. The Board approved Item I-10 from the agenda of the Department of Public Improvements, -quoted as it pertains to the Salisbury State Teachers College:

(cont.)

(State Department of Education)

5b. Salisbury State Teachers College, Continued:-

"Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

Salisbury State Teachers College:

Baltimore Photo and Blueprint Co. \$10.68 Item 114 of GCL of 1961."

6- Towson State Teachers College:

a. The Board approved construction Item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Towson State Teachers College:

General Construction Loan of 1958 - Item 111 List 13 \$1,167.25 .

b. The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to Towson State Teachers College:

I-10 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

Towson State Teachers College:

Reproduction Specialties \$ 1.20 Item 112 of the GCL of 1958

Baltimore Photo & Blueprint Co. 24.30 Item 12 of the GCL of 1960

Branch Wiring & Lighting

Fixtures 280.00 Item 128 of the GCL of 1960".

M-5 - "Reference is made to Item P-1 of this Department's agenda of June 6, 1960 whereby the Board of Public Works approved transfer of 0.129 acres of land from Towson State Teachers College to Greater Towson Development Corporation, with a reverter clause that if the Grantee failed to construct a road on this property (at its own expense) prior to January 1, 1962 the property would revert to the Towson State Teachers College. The road has been completed and approval is requested for execution of release of the reverter provision. The release has been approved as to legal form and sufficiency by the State Law Department."

M-13-B - "In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 it is requested that the following allocations be made for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the inspection service.

Towson State Teachers College:

Branch Wiring & Lighting Fixtures \$280.00 Item 128 of the GCL of 1960."

M-13-D - "Reference is made to Item M-9-A of this Department's agenda of August 15, 1961 whereby allocations were authorized for electrical inspection of projects by Maryland Electrical Testing Co., Inc. Of the allocations authorized the following projects have been completed with inspection costs below the allocation, and it is therefore requested that of the allocations made the amounts indicated below be cancelled and be returned to the unallocated balance of the appropriations:

Towson State Teachers College:

Electrical Distribution \$60.00 Item 129 of the GCL of 1960."

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 125 --

The J. H. Lawrence Co., for pipe insulation in the boiler plant. (17-A)

\$ 333.00

Corelli Roofing Co., Inc., for roofing and sheet metal repairs at the boiler plant. (17-B)

1,600.00

General Construction Loan of 1960 - Item 128 --

Maryland Electrical Testing Company, Inc., for tests on electrical feeders to the two women's dormitory buildings. (A-1)

350.00

General Construction Loan of 1961 - Item 120 --

Henry O. Berman Company, Inc., for speech transmission and recording equipment for Van Bokkelen Hall, Base Bid and Alternate 2, fee to Edward Q. Rogers. (Item 36)

6,138.00

Raymond Concrete Pile Division, for test borings. (I-3)

440.78 .

STATE DEPARTMENT OF HEALTH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Department of Health, with payment to be made from the funds indicated:

Budget Program 10.01.01.04-08 --

Walter E. Mitzel & Son, for installation of air conditioning ducts over the Assembly Hall to the New Drug Lab in Bennett Hall. (Item 18)

\$ 365.00 .

STATE EMPLOYEES:

1- The Secretary advised the Board that on October 31, 1961 a meeting was held between representatives of the office of the Commissioner of Personnel, the State Law Department and the Board of Public works, to review the entire procedure in connection with submission of requests that the Board declare an emergency to exist in various classifications, from time to time, under the provisions of Article 64A, Section 26 of the Annotated Code of Maryland (1957 Edition). The Secretary submitted the form to be used for such requests, as worked out between the agencies mentioned.

The Board approved the new form, which is to be used as promptly as possible.

2- The Board approved extension of sick leave in the following:

Comptroller of the Treasury, Income Tax Division - Helen M. Carey, Senior Typist, with extension of sick leave to November 30, 1961, with understanding State Medical Director will investigate the matter to see if employee is able to return to duty or should be retired from the State Service. Leave expired October 30, 1961.

Maryland House of Correction - George M. Holter, Custodial Officer II, for extension of sick leave for three months from October 10, 1961, with medical examination to be given if employee is still unable to return to duty at the end of that time, for a new determination in the case.

Maryland State Reformatory for Males - Howard H. Ebersole, Correction Officer II, for extension of sick leave for three months from September 30, 1961. If this employee is unable to return to duty at the end of that time, it is suggested that his case be reconsidered.

Montebello State Hospital - Frances Ellen Grove, Director of Nurses, for extension of sick leave for a period of three months from October 20, 1961. It is understood that this employee is retiring under ordinary disability retirement and that the exact date will be given in future reporting.

Rosewood State Training School - Lila Quillian, Hospital Attendant Supervisor I, for further extension of sick leave for a period November 3, 1961 to December 31, 1961, on which latter date this employee expects to retire from State service.

Department of Health - Robert Miller, Jr., Statistician II, for extension of sick leave for three months from noon of November 8, 1961, with suggestion that if he is still unable to return to duty at the end of that period he be given a physical examination.

STATE OFFICE BUILDINGS:

1- The Board confirmed its approval of October 4, 1961 for the award of contract to The George H. Schuman Co., Inc., in the amount of \$12,200.00, for mechanical and electrical alterations for the I. B. M. Section of the Comptroller's Office, Baltimore State Office Building. The original bidder is no longer in business, and the Board approved release of the company from their proposal and cancellation of the Bid Bond. Funds for payment of the contract are available in Budget Program of the Board of Public Works, 06.03.00.61-19, and fee applicable to H. Walton Redmile and Associates. (Department of Public Improvements agenda Item 10-A)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Office Buildings, Baltimore, with payment to be made from the funds indicated:

Budget Program 06.03.00.61-19 --

Henry A. Knott Remodeling Co., Inc., for remodeling I.B.M. equipment area on second floor of the State Office Building, Baltimore. (10-B) (Approved 5-16-61)

\$2,696.00 .

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal and/or transfer of the following items:

Barrett School for Girls - motor vehicles	\$ 275.22
Boys' Village of Maryland - motor vehicle	165.00
Department of Budget and Procurement - motor vehicles	1,225.00
Civil Defense Agency - office equipment	32.50
Comptroller of the Treasury - motor vehicles	437.52
Department of Correction - Correctional Camps - pulp wood	242.87
Maryland House of Correction - livestock, motor vehicles	1,971.11
Crownsville State Hospital - motor vehicle, scrap and livestock	1,711.20
Deer's Head State Hospital - motor vehicle and scrap	595.00
Eastern Shore State Hospital - livestock and scrap	108.05
Department of Employment Security - motor vehicle	375.00
Department of Forests and Parks - motor vehicles	11,661.88
Department of Game and Inland Fish - motor vehicles	4,442.40
State Department of Health - excess books	1,400.00
Henryton State Hospital - livestock	831.25
Department of Labor and Industry - office equipment	5.00
Board of Medical Examiners - office equipment	35.00
Department of Mental Hygiene - office equipment	25.00
Morgan State College - office equipment	60.00
Mt. Wilson State Hospital - livestock and office equipment	1,794.98
Patuxent Institution - dental light	50.00
Maryland Penitentiary - office equipment	31.75
Department of Maryland State Police - office equipment, motor vehicles and guns	1,534.28
State Department of Public Welfare - office equipment	138.67
Hall of Records Commission - office equipment	5.00
Maryland State Reformatory for Males - livestock and motor vehicle	1,479.76
State Roads Commission - office and road equipment and scrap	19,213.08
St. Mary's Seminary Junior College - kitchen equipment	600.00
Springfield State Hospital - office equipment and motor vehicles	2,877.02
Spring Grove State Hospital - scrap and kitchen and office equipment	693.45
Victor Cullen State Hospital - livestock	323.96

Administrative Office of the Courts - removal from inventory of one Speed-O-Print mimeograph machine which has been transferred to the Military Department.

Boys' Village of Maryland - removal from inventory of two 7 cu. ft. and two 6 cu. ft. refrigerators which have been transferred to the Maryland Children's Center.

Department of Economic Development - removal from inventory one table which has been transferred to the Central Payroll Bureau.

State Department of Education - removal from inventory several items of office equipment which have been transferred to Coppin State Teachers College.

State Department of Health - removal from inventory and transfer to the State Roads Commission several items of office equipment or junk.

Department of Labor and Industry - removal from inventory several items of office furnishings which are no longer usable and beyond economical repair.

Eastern Shore State Hospital - removal from inventory and junk several items of household equipment which are no longer usable and beyond repair.

Rosewood State Training School - removal from inventory and junk several items of household furniture which are unusable and beyond repair.

Springfield State Hospital - removal from inventory and transfer to Eastern Shore State Hospital, three pieces of surplus laundry equipment.

Military Department - removal from inventory and junk certain items of miscellaneous equipment which are no longer usable and have no resale value.

Department of Maryland State Police - removal from inventory 130 link mobile transmitter and receiver units, exchanged with GE Co. for 156 GE water proof loud speakers.

Department of Tidewater Fisheries - removal from inventory and junk two steel cabinets which are no longer usable and have been dismantled.

Maryland Veterans' Commission - removal from inventory one American and one Maryland flag which are no longer usable and have been destroyed by burning.

STATE RECORDS:

The Board approved the following records retention schedules submitted by the Hall of Records, under date of November 6, 1961, under the provisions of Chapter 436, of the Acts of 1953:

Montgomery County,	
Department of Police Protection	
Headquarters	C-214
Police Stations	C-215
Detective Bureau	C-216
Department of Public Works	
Office of the Director	C-217
Bureau of Operations, Office of the	
Bureau Chief	C-218
Bureau of Operations, Division of Services	C-219
Bureau of Operations, Equipment Division	C-220
Bureau of Operations, Division of Highway	
Maintenance	C-221
Bureau of Engineering	
Office of Chief of the Bureau	C-222
Division of Highway Engineering,	
Permit Section	C-223
Design Section	C-224
Construction Section	C-225
Division of Traffic Engineering	C-226
Department of Finance,	
Division of Revenue and Disbursements	C-227
Director's Office	C-228
Director's Office, Payroll Section	C-229
Division of Accounts	C-230
Audit Section	C-231
Worcester County	
Clerk of the Circuit Court	C-233

STATE ROADS COMMISSION:

1- The Secretary reported to the Board of settlements agreed upon for the following losses for State Roads Commission properties:

March 8, 1961, Fire at 9008 Avondale Road, Baltimore - Building	\$ 667.92
March 4, 1961, Fire at 9106 Harford Road, Baltimore - Building	60.36
March 27, 1961, Fire at 9912 Dilston Road, Silver Spring:	
Building	\$10,157.00
Outside Facilities	200.00
Contents	530.00
	10,887.00
May 9, 1961, Windstorm damage at 4701 Annapolis Rd. - Building	140.00
June 2, 1961, Fire at 10 Southern Ave., Capitol Hgts. - Building	978.66
June 8, 1961, Lightning damage at Hamilton property, Waterloo -	
Building	45.00
March 7, 1961, Explosion at Salisbury Garage - Building	\$1,002.57
Contents	1,837.70
	2,840.27.

2- The Board confirmed the approval previously given by the individual members to the State Roads Commission, for execution of the following Deeds:

- Eber Woodell Greene and Eleanor E., wife, for 0.55+ acre of excess land in Baltimore County, R/W Item 35357, Contract B-635-12-420.
- Hernwood Corporation, for 11,250+ sq. ft. of excess land in Carroll Co., R/W Item 15659, Contract C1-304-315.
- Washington Suburban Sanitary Commission, for 0.166+ acre easement and right of way in Montgomery County, R/W File 26740, Contract M-485-5-315.
- Karl W. Corby and Mary Ellen Brewer, tenants in common, for 10.+ acres of excess land in Montgomery County, R/W Items 36140 & 41, Contract M-485-33-320.
- Palduit, Inc., for 0.06+ acre of excess land in Prince George's County, R/W File 47995, Contract P-737-2-320.
- Caroline Rider Humphreys, for 1,650 + sq. ft. of excess land in Wicomico County, correction of error in previous deed, R/W Item 45960, Contract Wi-285X-2-120; Wi-291X-1-120.

(cont.)

## (State Roads Commission)

## 2- Continued:-

William H. Jackson, II. and Nellie R., wife, for 1,403+ sq. ft. of excess land in Wicomico County, correction of error in previous deed, R/W Item 45749, Contract Wi-285X-2-120; Wi-291X-1-120.

Robert G. Hosselrode and Marion D., wife, for 15,695+ sq. ft. of excess land in Allegany County, R/W Item 30969, Contract A-465-1-620.

Edward S. MacNabb, Jr., Jane A. MacNabb, George E. MacNabb and Stephen H. MacNabb, for 0.16+ acre of excess land in Baltimore County, R/W Item 35396, Contract B-635-12-420.

Mayor and City Council of Baltimore, for 16.98+ acres of excess land in Baltimore City, R/W Item 40574, Contract B-721-13-420.

Charles L. Leese and Ruth T., wife, for 5,840+ sq. ft. of excess land in Carroll County, R/W Item 16640, Contract Cl-303-2-715.

Robert P. Cumberland and Thelma R., wife, for 4,725+ sq. ft. of excess land in Carroll County, R/W Item 16640, Contract Cl-303-2-715.

Clarence H. Shaw and Mary G., wife, for 0.81+ acre of excess land in Carroll County, R/W Items 39465 and 35950, Contract Cl-304-6-720.

W. Donald Hooper, for 0.67+ acre of excess land in Carroll County, R/W Item 48168, Contract Cl-304-11-720.

Wilbur E. Gibson and Helen E., wife, for 0.53+ acre of excess land in Howard County, R/W Item 44856, Contract Ho-306-1-720.

Arthur J. Maddox, for 0.74+ acre of excess land in St. Mary's County, R/W Item 42005, Contract SM-316-3-520.

Alta Grace Martin, for 0.16+ acre of excess land in Washington County, R/W Item 3406, Contract W-174-2-635.

City of Salisbury, for 1.06+ acres of excess land in City of Salisbury, Contract Wi-292-2-120, R/W File 38743.

3- The Secretary submitted to the Board a report dated October 25, 1961, received from the State Roads Commission covering the compensation paid to employees of that department during the quarter ended September 30, 1961 for work performed on legal holidays.

The Board accepted this report and ordered it filed.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Roads Commission, with payment to be made from the funds indicated:

## Budget Program 08.01.00.38 --

Colwill Construction Company, Inc., for alterations to Room 108, First Floor and L-6A Basement. (Item 7)	\$7,967.00
F. A. Taylor Company, for cancellation of contract awarded September 19, 1961, under Item 21 for new roof at 3202 Southern Avenue. (Item 32)	5,783.00 +
F. A. Taylor Company, for new bid of contract for new roof at 3202 Southern Avenue. (Item 32)	3,278.00
Raymond Concrete Pile Division, for thirty-one test borings at the site of the Research Building, Baltimore County. (I-9)	2,105.75 .

STATE TREASURER:

The Board approved the following reports received from the State Treasurer covering investment transactions for the State Funds handled since the last meeting of the Board:

October 16, 1961     STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND:  
                          Purchase of \$2,500,000 U. S. Treasury Bills,  
                          (dated 6-29-61), due 12-23-61.  
                          Collection and deposit of \$2,500,000 U. S. Treasury  
                          Bills, due 10-16-61.  
                          STATE ROADS COMMISSION-SPECIAL FUND ACCOUNT 11-08.01.00.40:  
                          Collection and deposit of \$2,500,000 U. S. Treasury  
                          Bills, (dated 10-17-60), due 10-16-61.

(cont.)

(State Treasurer)

October 26, 1961

## STATE OF MARYLAND-GENERAL FUNDS:

Purchase of \$3,000,000 U.S. Treasury Bills,  
(dated 10-26-61), due 4-27-62.

Collection and deposit of \$3,000,000 U.S. Treasury Bills,  
(dated 4-27-61), due 10-26-61.

## STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE FUND:

Collection and deposit of \$5,000,000 U.S. Treasury Bills,  
(dated 4-27-61), due 10-26-61.

## MARYLAND PORT AUTHORITY:

Collection and deposit of \$325,000 U.S. Treasury Bills,  
(dated 4-27-61), due 10-26-61.

October 31, 1961

## STATE OF MARYLAND-GENERAL FUNDS:

Purchase of \$3,000,000 U.S. Treasury Bills,  
(dated 6-1-61), due 11-30-61.

Purchase of \$8,000,000 U.S. Treasury Bills,  
(dated 8-31-61), due 3-1-62.

## STATE HIGHWAY CONSTRUCTION BOND-SINKING FUND:

Purchase of \$930,000 U.S. Treasury Bills,  
(dated 7-15-61), due 7-15-62.

November 2, 1961

## STATE OF MARYLAND-GENERAL FUNDS:

Subscription \$10,000,000 U.S. Treasury Bills,  
(dated 11-2-61), due 5-3-62.

Collection and deposit of \$10,000,000 U.S. Treasury Bills,  
(dated 5-4-61), due 11-2-61.

November 9, 1961

## STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND:

Purchase of \$1,150,000 U.S. Treasury 3 3/4% Notes,  
(dated 6-23-60), due 5-15-64.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- The Secretary brought to the attention of the Board a letter, dated November 13, 1961 received from Mr. James M. Brown, Superintendent of Public Buildings and Grounds, for permission to grant requests from non-profit organizations to use the "Stokes Store" of the former Elks' property, now owned by the State of Maryland, for sales.

The Board directed that Mr. Brown should screen all requests for the use of the "Stokes Store" by these various church groups and other non-profit organizations, and that those, in his opinion, who would be worthy of consideration should be referred to the Board for their final approval.

2- The Board approved the following item M-13-B from the agenda of the Department of Public Improvements, quoted as it pertains to the Superintendent of Public Buildings and Grounds:

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 it is requested that the following allocations be made for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the inspection service.

Superintendent of Public Buildings and Grounds:

New Feeder-Hall of Records \$100.00 Budget Program 06.16.00.02-08."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Superintendent of Public Buildings and Grounds; with payment to be made from the funds indicated:

Harrison & Palmer, Inc.; for change of fund source of contract approved 5-15-61 for electrical work on Old Section of the State House. (M-1)

\$4,830.68

\$4,589.15 - Budget Program 06.16.00.61-61

241.53 - Budget Program 06.16.00.02-08.

(cont.)



(Superintendent of Public Buildings and Grounds)

3- Continued:-

Budget Program 06.03.00.19-08 --

Patapsco Engineering Co., Inc., for parking facilities in the vicinity of the State Office Building, Annapolis. (By transfer from General Emergency Fund 8-15-61) (Item 9) \$27,991.00

Southern Plate Glass Company, for changes in the existing partition work and additional partition work in the New State Office Building, Annapolis for the Gasoline Tax Division of the Comptroller's Office, Change Order #1 to this contract. (approved 9-19-61.)(C-1-A) 131.25

Budget Program 06.16.00.01-08 --

Fred H. Eisenbrandt, Inc., for repointing chimneys on Government House. (Item 11) 1,000.59

Budget Program 06.16.00.02-08 --

Blair Brothers, for exterior preparation, painting, caulking, glazing, etc. at the New State Office Building, Annapolis. (5) 8,449.00

General Construction Loan of 1959 - Item 6 --

Harrison & Palmer, Inc., for electrical outlets for the new and existing flag cases in the flag room and Attorney General's Office in the State House. (30-F) 400.00

General Construction Loan of 1960 - Item 1 --

James J. Stehle Company, for Change Order #3 to contract approved 6-12-61 for construction of Maintenance Shop Addition, Central Heating Plant, Annapolis. (C-1-B) 121.79 .

UNIVERSITY OF MARYLAND:

1- The Secretary called the attention of the Board to the report made at the meeting of November 7, 1960 for arrangements between the Comptroller's Office and the University of Maryland for budget funds to be transferred to a special account to be known as Miscellaneous Fund 7, Account #713 "Construction of Chestertown, Centreville and Bel Air Dormitories, University of Maryland, College Park", for use in connection with the capital improvements program for that institution.

In its capital improvements program, the University has, since that time, two other projects which will be financed from funds other than the appropriations in the several Bond Issues. These projects are the construction of Cumberland Hall, College Park and the Renovation of John Eager Howard Hall (former Hecht Company property), Baltimore. The Secretary advised the Board that the Comptroller's Office is making arrangements with the University of Maryland to subdivide the above Account #713 into the following subaccounts:

- #713-1 Bel Air, Chestertown and Centreville Halls
- #713-2 Cumberland Hall Dormitory
- #713-3 John Eager Howard Hall,

in order that funds, other than Loan Funds, which will be used for the University's Capital Improvements Program may be transferred to these accounts. And, that in the future, programs which are financed in a similar manner will be handled through additional subaccounts under Account #713.

The Board approved this report and authorized the Comptroller's Office to make arrangements for the handling of these funds.

2- Department of Research and Education:

The Board approved the following item M-13-B from the agenda of the Department of Public Improvements, quoted as it pertains to the Department of Research and Education:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of completed project:

Department of Research and Education:

Item 36, General Construction Loan of 1959 \$ 163.23  
 'Construction of Sewage Treatment Plant for Chesapeake Biological Laboratory'."

3- University of Maryland - Baltimore:

a. The Secretary advised the Board of receipt of information of settlements agreed upon in connection with the following losses for University of Maryland-Baltimore:

(cont.)

(University of Maryland)

3a. University of Maryland-Baltimore, Continued:-

February 4, 1961	Psychiatric Institute, Baltimore -	Contents-Fire	\$ 7.00
September 3, 1961	Howard Hall, Baltimore -	Windstorm - Building	58.00

b. The Board approved the following construction items 19 and 22 from the agenda of the Department of Budget and Procurement, covering expenditures by the University of Maryland-Baltimore:

General Construction Loan of 1957 - Item 152	List 123	\$1,015.65
Item 152	List 133	3,163.50
General Construction Loan of 1958 - Item 127	List 90	960.63
Item 127	List 134	320.00
Item 131	List 84	592.00
Item 131	List 87	729.85
Item 131	List 90	453.25
Item 131	List 106	608.95
Item 131	List 130	616.57.

General Construction Loan of 1960 - Item 151 --

Kewaunee Technical Furniture Company, c/o Page-Kaufman Company, Inc., for laboratory furniture in renovation former Hecht Building, Baltimore.	166,009.00 .
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c. Upon the recommendation of the Department of Public Improvements, the Board approved award of contract by the University of Maryland to Dorset Contracting Co., Inc., in the amount of \$1,906,000.00, for the Renovation of John Eager Howard Hall, as fully detailed in agenda items #1 and #35. This contract covers Base Bid, Alternate #6 and Alternate #8, with fee applicable to Wheeler, Bonn, Shockey and Associates. Payment for the contract is to be made from the following funds:

\$373,685.00 - Item 151, General Construction Loan of 1960	"Partial renovation of former Hecht Building"
759,135.00 - Item 140, General Construction Loan of 1961	"Completion of Renovation of former Hecht Building, now designated John Eager Howard Hall (equipment to be requested later)"
182,995.00 - Fund 7, Account 713-3	"Global Training Project"
590,185.00 - Fund 7, Account 713-3	"National Institutes of Health - RC 728".

d. The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the University of Maryland, Baltimore:

I-10 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

University of Maryland - Baltimore:

Gardens Blueprint and Photo Print Co.	\$114.00	Item 151 of the GCL of 1960."
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M-13-B - "In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960, it is requested that the following allocations be made for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the inspection service.

University of Maryland - Baltimore:

Electric Feeder Alterations	\$100.00	Item 141 of the GCL of 1961."
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e. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the University of Maryland, Baltimore, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 134-HB --

Kirby & McGuire, Inc., for Change Order #7 to contract approved 5-16-61 for alterations and additions to University Hospital, with fee to the Office of James R. Edmunds, Jr. (C-4)
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(cont.)

(University of Maryland)

4- University of Maryland - Centreville:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the University of Maryland, Centreville, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 148 --

Church Hill Lumber Company, for Change Order #2 to contract approved 4-5-61 for construction of livestock diagnostic sanitary laboratory. (C-5)

\$ 527.30

5- University of Maryland - College Park:

a. The Secretary brought to the Board a report of fire damage on October 16, 1961 at Symons Hall, University of Maryland, College Park, with estimate of \$75.00.

b. The Secretary advised the Board of receipt of information of settlements agreed upon in connection with the following losses for University of Maryland, College Park:

April 21, 1961	Childhood Education #053 - Contents	\$ 45.00
June 25, 1961	Dairy Barn #101, Laboratory - Building	83.27

c. The Board approved the following construction item 19 from the agenda of the Department of Budget and Procurement covering expenditures by the University of Maryland, College Park:

General Construction Loan of 1959 - Item 133	List 82	\$ 114.48
Item 133	List 92	146.25
Item 133	List 98	44.10
Item 133	List 107	32.70
Item 133	List 128	214.00
Item 133	List 129	454.00
Item 133	List 137	1,200.00
Item 133	List 142	723.76
General Construction Loan of 1960 - Item 141	List 112	1,142.21
Item 141	List 125	690.98
Item 141	List 138	299.00
General Construction Loan of 1961 - Item 130	List 66	576.24
Item 130	List 85	1,112.00
Item 130	List 86	191.70
Item 130	List 88	780.00
Item 130	List 94	2,871.04
Item 130	List 97	2,203.78
Item 130	List 99	3,272.16
Item 130	List 101	985.50
Item 130	List 105	2,028.60
Item 130	List 118	527.70
Item 130	List 122	4,224.12
Item 130	List 126	2,975.00
Item 130	List 136	40.14
Item 130	List 143	2,138.69

d. At the meeting of October 4, 1961, the Board approved award of contract to the George Hyman Construction Company, in the amount of \$2,017,000.00, by the University of Maryland for the construction of Cumberland Hall (dormitory) and West Dining Room and lounge addition to Dining Hall #2.

The Board today confirmed this approval and accepted the recommendation of the Department of Public Improvements, agenda Item 4, that the following funds be made available for payment of this contract:

\$ 980,370.95 - Fund #713-2, Cumberland Hall Dormitory  
1,036,629.05 - General Construction Loan of 1961 - Item 132.

Fee is applicable to Johannes and Murray, in the amount of \$6,370.00, for the Dining Hall Addition, with payment to be made from General Construction Loan of 1961, Item 132, and fee is applicable to Walton and Madden for Cumberland Hall, with payment to be made from Fund #713-2, Cumberland Hall Dormitory.

e. The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the University of Maryland, College Park:

1-10 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

(cont.)

(University of Maryland)

5e- University of Maryland-College Park, Continued:-

"Gardens Blueprint and Photo Print Co.	\$ 7.68	Item 144 of the GCL of 1960
Gardens Blueprint and Photo Print Co.	31.36	Item 145 of the GCL of 1960
Gardens Blueprint and Photo Print Co.	9.98	Account 713-2 Cumberland Hall
Reproduction Specialties	9.00	Item 145 of the GCL of 1960."

P-1 "Reference is made to approval granted by the Board of Public Works for the purchase of property owned by the Trappist Monks, see page 40 of the Minutes of the Meeting of June 12, 1961. The purchase price was \$7,000.00 per acre for an estimated 2.29 acres. The actual measurement was 2.2957 acres, resulting in a purchase price of \$16,069.90 from Item 138 of the General Construction Loan of 1961, rather than the originally calculated \$16,030.00."

f. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, College Park, with payment to be made from the funds indicated:

Frederick Construction Co., Inc., for Change Order #12 to contract approved 3-14-60 for construction of Cambridge Hall and Dining Hall #2, with fee to Johannes & Murray. (C-3-E)	\$1,322.00
\$1,850.00 - Item 130 of the General Construction Loan of 1961	
528.00 - CREDIT - Item 135 of the General Construction Loan of 1959.	

Frederick Construction Co., Inc., for Change Order #13 to contract approved 3-14-60 for construction of Cambridge Hall and Dining Hall #2, with fee to Johannes and Murray. (C-3-F)	\$ 966.00
\$360.00 - Item 135 of the General Construction Loan of 1959	
606.00 - Item 142 of the General Construction Loan of 1960.	

General Construction Loan of 1960 - Item 142 --	
Request for payment of Change Order #1 with contract for refrigerator equipment for Dining Hall #2, Emjay Engineering and Construction Co., Inc. approved 8-15-61 be cancelled. (M-2-B)	CREDIT 675.00

Fund 7, Account 713-1, Construction of Chestertown, Centreville and Bel Air Halls:	
Emjay Engineering and Construction Co., Inc., for Change Order #1 to contract approved 8-15-61 for refrigerator equipment for Dining Hall #2. (See cancellation above) (M-2-B)	\$ 675.00

Blake Construction Company, Incorporated, for Change Order #6 to contract approved 10-5-60 for Centreville Dormitory only, with fee to Walton & Madden. (C-3-C)	3,072.12
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Blake Construction Company, Incorporated, for Change Order #7 to contract approved 10-5-60 for Bel Air and Chestertown Halls only, with fee to Johannes & Murray. (C-3-D)	419.30
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Mason and Dixon Lines, Inc., for freight charges for marble samples in connection with construction of Bel Air, Chestertown and Centreville Halls. (I-1-C)	3.92
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University of Maryland, to reimburse for Social Security Payment for Mr. Harry Hughes for the 3rd and 4th quarters of 1960 and 1st quarter of 1961. (M-14)	138.32
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Fund 7, Account 713-2, Construction of Cumberland Hall:

The George Hyman Construction Company, for Change Order #1 for various changes and omissions to contract for construction of Cumberland Hall and West Dining Room and Lounge Addition to Dining Hall #2. (C-3-B)	CREDIT 30,591.00
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General Construction Loan of 1957 - Item 146 --

University of Maryland, for reimbursement for Social Security payments for Mr. C. A. Speake for the 1st and 2nd quarters of 1961. (I-1-D)	89.90
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General Construction Loan of 1960 -

Item 144 --

University of Maryland, for reimbursement for Social Security for Mr. C. A. Speake in payment for 2nd and 3rd quarters of 1961 (I-1-D)	54.10
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Coleman and Wood, Inc., for Change Order #4 to contract approved 4-5-61 for construction of new West Wing and alterations to Taliaferro Hall, with fee to Rinaudot & Coupard. (C-3-A)	1,819.87
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(cont.)

(University of Maryland)

5f- University of-Maryland-College Park, Continued:--

General Construction Loan of 1960 -

Item 145 --

-Allocation for payment of salary to Harry E. Hughes for inspection services in construction of alterations and additions to Mathematics and Physics Buildings.(M-2-A) \$1,204.00

Item 146 --

McNeill Surveys, Inc., for topographic survey at the rear of the expanded fire service extension facilities (I-1-A) 185.12

General Construction Loan of 1961 -

Item 132 --

McNeill Surveys, Inc., for topographic survey for roadway at Cumberland Hall. (I-1-B) 360.00

Item 138 --

Cory and Boss, for settlement expenses in connection with property of the Trappist Monks approved for purchase on 6-12-61. (I-1-E) 143.89 .

6- University of Maryland - Maryland State College:

a. The Secretary submitted to the Board a letter received from Dr. Wilson H. Elkins, President of the University of Maryland, dated October 26, 1961, relating to a proposal for the subdivision of thirteen building sites at the Maryland State College campus where faculty members of the college may construct their own private residences. This matter was deferred by the Board at the meeting of July 10, 1961, pending receipt of additional information.

Dr. Albin O. Kuhn, Executive Vice President of the University of Maryland, and Mr. Robert C. Murphy, Assistant Attorney General, appeared before the Board and discussed the details of this proposed subdivision plan.

The Board approved the plan recommended by the Board of Regents, as fully set forth in Dr. Elkins' letter of October 26, 1961, which reads as follows:

"At its meeting of September 29, 1961, the Board of Regents gave further consideration to the proposed plan to designate approximately 10.1 acres of land, located at the easternmost edge of the Maryland State College campus, for subdivision into thirteen building sites upon which faculty members of the College would construct their own private residences. The Board's reconsideration of the proposal followed further study of the plan by University representatives, the Attorney General's office and a committee appointed by the Board of Public Works at its meeting of July 10, 1961.

"As you know, a subdivision plan has been prepared by University representatives and Mr. Backhaus of the Department of Public Improvements, and appears suitable to all concerned. Each lot would be sold to the faculty member at a price of \$500, this figure representing fair market value as determined by an appraisal which the University is satisfied accurately reflects the true value of each lot. It is proposed that the University will mark and stake each lot, pursuant to the subdivision plan, and clear and grade the two roadways shown on the subdivision plan. The University will also provide a topographic map of the area to aid in planning construction of the homes. The total expense to be borne by the University in this connection, which will be nonrecurring, will not exceed \$2,000. The County Commissioners have agreed to pave and maintain the streets once the homes have been constructed.

"As now formulated, the proposal contemplates each lot owner developing, solely at his own expense, deep wells and individual sewage disposal systems (septic tanks) in lieu of direct water and sewer connections with the campus. The County Health Department has been contacted and has given assurances that it is entirely feasible to provide this type of sewage disposal system. Sub-surface drainage conditions appear to be excellent, and surface drainage in the area is generally good.

"The plan, as finally approved by the Board of Regents, would include the following deed restrictions and conditions:

1. A provision limiting construction on the land to a single-family residence dwelling house and appurtenant private garage.
2. A provision that construction plans and specifications shall be subject to the approval of the University.
3. A provision governing house setback lines.
4. A provision against re-subdivision of the lots.

(cont.)

(University of Maryland)

6a. University of Maryland-Maryland State College, Continued:-

- "5. A provision that the lot owner must construct his residence within two years from the date of the conveyance, failing which the University shall have the right to repurchase within the third year at the original sale price of the lot.
6. A provision granting the University a 'right of first refusal' to purchase the property, together with the improvements, from the faculty member if at any time he decides to sell the property, the sale price to be determined by three appraisers, one appointed by the University, one by the faculty member, and the third by the two appraisers first appointed.

"It is further contemplated that a collateral agreement would be executed and recorded contemporaneously with the deed conveying the lot to the faculty member. This agreement will impose the following conditions:

1. A provision identical to that set forth in Item 6 above.
2. A provision whereby the faculty member agrees that should he terminate his status as a faculty member, for reasons other than retirement, he will offer the property, including the improvements, to the University, the price to be determined as in Item 6 above.
3. A provision whereby the estate of the faculty member would be bound to offer to sell the property, including the improvements, to the University upon the faculty member's death, the price to be determined as in Item 6 above.
4. A provision whereby the faculty member could not make a gift of the property to any person without prior approval or consent of the University.
5. A provision whereby the faculty member agrees not to lease the property without prior approval or consent of the University.

"It is not contemplated that any conveyances of land will be made until the faculty members present their own concrete plans for construction and personal financing. In this connection we are advised that the faculty members have interested a contractor in the Salisbury area in constructing all of the homes at one time; and that the faculty members will seek to finance the construction through FHA insured mortgages. If such mortgages are secured, quality standards will, to a considerable extent, be controlled by FHA standards, which specify, among other things a certain minimum square foot coverage per house, and limit construction to three-bedroom homes.

"This proposal, if consummated, will not only meet a very urgent need at Maryland State College, but will also save the State of Maryland money in comparison to the present situation in which faculty members are furnished quarters in facilities constructed by the State on the College campus."

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the University of Maryland, Maryland State College, with payment to be made from the funds indicated:

General Construction Loan of 1961 - Item 145 --

Carl J. Williams & Sons, for women's dormitory construction,  
with acceptance of low Base Bid and Alternates #5 and #6  
and 30 day option for acceptance of Alternate #1, fee to  
Booth & Somers. (Item 12)

\$319,980.00 .

WESTERN MARYLAND STATE HOSPITAL:

1- The Board approved the construction Item 8 from the agenda of the Department of Budget and Procurement, covering expenditures by the Western Maryland State Hospital:

General Construction Loan of 1952 - Item 23                      List 306                      \$    12.40 .

2- Mr. Backhaus presented the following report under Agenda Item M-4, on the use of electrical power at the Western Maryland State Hospital:

(cont.)

(Western Maryland State Hospital)

2- Continued:-

"The Potomac Edison Company is presently supplying electric power to the Western Maryland State Hospital pursuant to an agreement which has been in effect since the construction of the hospital. At the time the hospital was under construction, it was determined that the local supplier of electric power, the Hagerstown City Light Company, of the City of Hagerstown, did not generate power capacity to supply the hospital. Thus, the State entered into an agreement with the Potomac Edison Company, also a supplier in the area, to supply electric power to the hospital.

"Within the last two years, representatives of the City of Hagerstown, particularly, the Hagerstown City Light Company, have approached this office to have the State consider obtaining their electric power for the Western Maryland State Hospital from them. This office has discussed the matter with the company over a period of time, and recently visited the facilities of the City of Hagerstown."

Mr. Backhaus went into the pros and cons of the present power source and recommended that in view of the request on the part of the City of Hagerstown to supply power to the Western Maryland State Hospital at the lowest possible rate which the State receives from the Potomac Edison Company, the review of the facilities by personnel of the department and the fact that the Hagerstown Electric Light Company is a municipally owned facility, the State should discontinue its contract with the Potomac Edison Company and obtain its power for the Western Maryland State Hospital from the Hagerstown Electric Light Company.

The Board approved the recommendation made by Mr. Backhaus, with the effective date for this change to be determined by the Department of Public Improvements and the Western Maryland State Hospital, and to be in accordance with the terms of the existing contract between the State and the Potomac Edison Company.

(Miscellaneous)

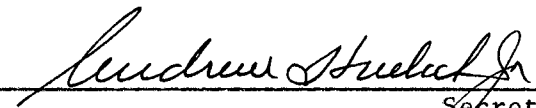
4- See Page 188 of these Minutes:-

The Secretary submitted to the Board a letter, dated November 6, 1961, received from the Cumberland and Allegheny Gas Company, Pittsburgh, Penn., in which it was stated that the company is interested in securing a lease for oil and gas purposes on 358 acres in District No. 1, Allegany County, Maryland. This property was deeded to the State by John and Ruth Barton under date of May 20, 1950.

In view of the fact that the State Law Department is preparing specifications for such leases, the Board deferred action on this request, pending completion of the specifications. Also, the Board requested the Secretary to obtain information as to whether this particular land is available for such leasing.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

  
Secretary

